



# Journey to Excellence as a Guide to Detailed Assessments

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## **Introduction**

### **OUR MISSION**

As commissioners, we share the BSA's mission: To prepare youth to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.

### **OUR VISION**

Every member of the BSA has a great Scouting experience.

### **OUR OBJECTIVES**

1. Supporting unit growth and retention through the journey to excellence.
2. Contacting units and capturing in commissioner tools their strengths, needs, and a unit service plan that enables continuing improvement.
3. Linking unit needs to district operating committee and other resources.
4. Supporting timely unit, district, and council charter renewals.
5. Supporting unit leaders by collecting and distributing information, enabling program training, and providing networking opportunities.

### **OUR GOALS**

1. Enable an increased number of traditional units.
2. Enable the retention rate of traditional units.
3. Enable implementation of a unit service plan through collaborative detailed assessments and an increased number of significant unit contacts.

### **OUR METHODS**

1. The UPG Methodology
2. New Member Coordinators
3. Unit Key 3

4. The Unit Service Plan
5. Journey to Excellence
6. My.Scouting Tools (Including Commissioner Tools)
7. Continuous Recruiting
8. Assigning Resources to Greatest Needs

The number one objective listed above is supporting unit growth and retention through the Journey to Excellence. Journey to Excellence is the BSA's planning, performance, and recognition program designed to encourage and reward the success of our units, districts, and councils. It is meant to encourage excellence in providing a quality program at all levels of the BSA. Journey to Excellence, often shortened to JTE, is a self-evaluation tool that lets unit leaders see, quantitatively, how well their unit is meeting the goals of Scouting.

The second objective listed above is contacting units and capturing in commissioner tools their strengths, needs and a unit service plan that enables continuing improvement. These contacts take two forms and occur throughout the year. The first type is the simple assessment that can be recorded after any meaningful contact between the commissioner and the unit. The second type is the detailed assessment and is recorded after the commissioner meets with the unit's Chartered Organization Representative, Committee Chair and Unit leader, collectively referred to as the Unit Key 3. These detailed assessments are most effective when completed at least twice per year.

This guidebook is intended to pair these two powerful tools to better serve our units. First, each program's Journey to Excellence scorecard is broken down by topic with questions that will aid the unit in determining the score. Each scorecard is followed by an expanded look at the detailed assessment forms for each program referenced back to the relevant section of the Journey to Excellence to guide the commissioner through the meeting with the Key 3.

The final section of this guide is an appendix that includes copies of the Journey to Excellence scorecards, detailed assessment forms, sample budgets, leader training requirements and the Summertime Pack Award.

Disclaimer: Several councils have enacted or are in various stages of enacting requirements for all registered adults to complete position-specific training in order to re-register. Some councils have also enacted an annual Youth Protection requirement for all registered adults. Since these modified requirements aren't the result of any directives from the Boy Scouts of America National Training Committee the Journey to Excellence and Detailed Assessments will not be updated.

What does the above disclaimer mean to commissioners? In councils that have enacted these alternate training requirements commissioners may find it more of a challenge to identify engaged leaders since lack of training is often an indicator of unengaged and/or weak leadership.



## Cub Scout Packs



### Journey to Excellence for the Pack

#### Item #1 - Planning and Budget

##### #1 - Planning and Budget

###### Planning:

1. Have you had your annual program planning meeting for next year? If not, do you have one scheduled? (Bronze)
2. If you have had your planning meeting for next year, has the committee adopted the plan for next year? If not, do you have a timeframe for their reply? (Bronze)
3. What types of activities do you have planned for the Scouts?
4. Do you have enough leaders trained for the planned activities? If not, are any leaders planning to take the required training or will you use trained leaders from other units?
5. Are den leaders invited to participate in the annual planning meeting? (Gold)

###### Budget

1. Have you held your annual Budget meeting for next year? If no, do you have one scheduled? (Bronze)
2. If you have had your planning meeting for next year, has the committee adopted the plan for next year? If not, do you have a timeframe for their reply? (Bronze)
3. How good were last year's budget projections for this year's program?
4. What percentage of Scouts participate in fundraising?

## Committee Meetings

1. How often does your Committee meet?
2. Does the Committee review program plans and your budget at each meeting? If no, how often are these reviewed by the Committee? (Silver)

## **Items #2, #3 & #4 - Membership**

### **Item #2 - Building Cub Scouting**

1. How many youths are registered with the unit? (40-59 for Silver, 60+ for Gold)
2. Do you have your Fall recruitment scheduled? (Bronze if prior to October 31st)
3. After Fall recruitment, how many new scouts registered? (For units with less than 40 members, an increase of 5% for Silver & 10%+ for Gold)

### **Item #3 - Retention**

1. What percentage of scouts re-registered at recharter? (60% for Bronze, 65% for Silver, 75%+ for Gold)
2. How many scouts didn't re-register? Was contact made with each family that didn't continue?

### **Item #4 - Webelos-to-Scout Transition**

1. How many activities have the Arrow of Light scouts attended with Scouts BSA Troops? (2+ for Bronze)
2. How many of the Arrow of Light scouts have completed "The Scouting Adventure?" (75%+ as alternate for Bronze)
3. How many Arrow of Light scouts registered with a Troop? (60% for Silver, 80%+ for Gold)
4. Are the Webelos scouts taking part in activities with Troops?

## **Items #5, #6, #7, #8 & #9 - Program**

### **Item #5 - Advancement**

1. How many scouts were registered on January 1st?
2. How many scouts advanced one rank this year? (50% for Bronze, 60% for Silver & 75% for Gold)
3. How many scouts earned their Arrow of Light? How many continued on with a Troop?

### **Item #6 - Outdoor Activities**

1. How many outdoor activities or field trips, not including Den specific ones, does the Pack participate this year? (3 for Bronze, 4 for Silver & 5+ for Gold)
2. Does the Pack participate in any District or Council events during the year?

### **Item #7 - Day Camp/Resident Camp/Family Camp**

1. How many scouts participated in at least 1 camping event this year? (33% for Bronze)
2. Did more scouts go camping this year compared to last year? (If less than 33%, Improvement over the prior year for Bronze, 50% to Q1 or 33% and improvement over prior year for Silver & 75% or 50% and improvement over prior year for Gold)

### **Item #8 - Service Projects**

1. Does the Pack plan service projects during the annual planning meeting?
2. How many service projects has the Pack participated in this year?
3. Have the hours been entered on the Journey to Excellence website? (2 projects and Yes to Q2 for Bronze, 3 projects and Yes to Q2 for Silver)
4. Have any of the service projects been conservation related? (Yes and Silver for Gold)



### **Item #9 - Pack and Den meetings/Activities**

1. Does you Pack meet regularly during the school year?
2. How many Pack meetings do you have planned for the year?
3. Do meetings. Pack or Den, begin prior to October 31st? (8+ and Yes to Q3 for Bronze)
4. How often do the Dens meet? (Bronze & at least twice per month for Silver)
5. Does the Pack have activities planned over the summer? If yes, how many?
6. Is the Pack planning to earn or have already earned the Summertime Pack Award? (Silver and Earned for Gold)

### **Items #10 & #11 - Volunteer Leadership**

#### **#10 - Leadership Recruitment**

1. Is someone registered as an Assistant Cubmaster? ( Yes for Bronze)
2. Has the Committee identified Pack and Den leadership for next year? (Bronze and Yes for Silver)
3. Does each Den have a registered leader by October 31st? ( Silver andYes for Gold)

#### **#11 - Trained Leadership**

1. Have the Cubmaster, an Assistant Cubmaster or Pack Trainer completed position specific training? (Yes for Bronze)
2. Have the Cubmaster and Den Leaders completed position specific training or if new will complete the training within 3 months of registering? (Bronze and Yes for Silver)\*
3. Have at least two-thirds of registered Committee Members completed position specific training? (Silver and Yes for Gold)

\*Some Councils are requiring all direct contact leaders, Cubmasters, Assistant Cubmasters, Den Leaders and Assistant Den Leaders to complete position specific training to be eligible for Recharter at the end of 2019.

## Detailed Assessment of a Cub Scout Pack

### #1 - Training and Membership - *(Populated automatically by My.Scouting)*

1. Youth Protection Training Current - YPT is required for all registered adults upon initial application and updated at a maximum of every two years. Some Councils may have an annual requirement for YPT training.
2. Youth Protection Training Expired - The YPT requirement outlined in number 1 nullifies this for anyone registered with Indian Nations Council. This may still apply in other Councils.
3. Youth Protection Training Never Taken - The YPT requirement outlined in number 1 nullifies this for anyone registered with Indian Nations Council. This may still apply in other Councils.
4. Training Data As Of - Date that training records were automatically compiled by My.Scouting.
5. Leaders Not Trained - Lists unit leaders that haven't completed position specific training requirements.\*
6. Leaders Trained - Lists unit leaders that have completed position specific training requirements.\*
7. Youth Protection Status List - Lists any Registered Adults with Expired YPT or who have never taken YPT.
8. Youth Registered in Unit - Lists the number of registered youth members at the time the records were compiled automatically by My.Scouting. This number should be close to number given for Item #2, question 1 above.
9. Adult Registered in Unit - Lists the number of registered adult members at the time the records were compiled automatically by My.Scouting.

\*Some Councils have different training requirements for registered adults. They may already require all registered adults to complete position-specific training or be in various stages of arriving at this.

### #2 - Planning and Budget

Answers to Item #1 of the Journey to Excellence will give the Commissioner enough information to accurately score this section.

### **#3 - Membership**

1. Retains a significant percentage of youth members. Answers given for Item #3 of the Journey to Excellence apply to this section.
2. Recruit new youth into the pack in order to grow membership. Answers given for Item #2 of the Journey to Excellence apply to this section.
3. Pack has an effective plan to graduate Webelos Scouts into Scouts BSA Troop(s). Answers given for Item #4 of the Journey to Excellence apply to this section.

### **#4 - Program**

1. Achieve a high percentage of Cub Scouts earning rank advancements. Answers given for Journey to Excellence Item #5 apply to this section.
2. Conduct outdoor activities and field trips. Answers given for Journey to Excellence Item #6 apply for this section.
3. Cub Scouts attend day camp, family camp, and/or resident camp. Answers given for Journey to Excellence Item #7 apply for this section.
4. Participate in service project. Answers given for Journey to Excellence Item #8 apply for this section.
5. Dens and the pack have regular meetings and activities. Answers given for Journey to Excellence Item #9 apply for this section.

### **#5 - Volunteer Leadership**

1. Have trained and engaged leaders at all levels. All leaders are required to have youth protection training. Answers given for Journey to Excellence Item #10 apply for this section.
2. The pack is proactive in recruiting sufficient leaders. Answers given for Journey to Excellence Item #11 apply for this section.



# Scouts BSA Troops



## Journey to Excellence for the Troop

### Item #1 - Planning and Budget

#### Item #1 - Planning and Budget

##### Planning

1. If you have had your planning Patrol Leader's Conference for next year, has the committee adopted the plan for next year? If not, do you have a timeframe for their reply? (Silver if completed)
2. What types of activities do your Scouts have planned for the year?
3. Do you have enough leaders trained for the planned activities? If not, are any leaders planning to take the required training or will you use trained leaders from other units?
4. How many times a year does the committee meet to review program plans and finances? (6+ for Gold)

##### Budget

1. Have you held your annual Budget meeting for next year? If no, do you have one scheduled? (Bronze)
2. If you have had your planning meeting for next year, has the committee adopted the plan and budget for next year? If not, do you have a timeframe for their reply? ( 1 & 2 for Bronze)
3. How good were last year's budget projections for this year's program?
4. What percentage of Scouts participate in fundraising?

## **Items #2, #3 & #4 - Membership**

### **Item #2 - Building Scouting**

1. Do you have a membership growth plan that includes recruitment activities and register new members in the troop? ( Bronze)
2. Has the troop had a membership increase this year? (+5% or 25 members for Silver; +10% or 35 members for Gold)

### **Item #3 - Retention**

1. How many Scouts did the Troop have registered on January 1st?
2. How many Scouts re-registered or will re-register at the end of the year? (75% for Bronze, 80% for Silver, 85% for Gold)

### **Item #4 - Webelos-to-Scout Transition**

1. How many activities has the troop held with a pack or Webelos den? ( 2 for Bronze)
2. How many Webelos scouts were recruited this year? (2+ for Silver)
3. Do you have any Den Chiefs actively working with packs? Have they helped recruit any Webelos to the troop? (Yes & 5+ Webelos for Gold)

## **Items #5, #6, #7, #8, #9 - Program**

### **Item #5 - Advancement**

1. How many Scouts advanced at least one rank during the year? (40% for Bronze, 50% for Silver, 60+% for Gold)

### **Item #6 - Short-term camping**

1. Does your troop conduct short-term/overnight campouts?
2. How many do you have planned for the year? (should be asked during the 1st part of the year)

3. How many short-term/overnight campouts did the troop conduct this year? (4 for Bronze, 7 for Silver, 9 for Gold)

#### **Item #7 - Long-term camping**

1. Does the troop participate in long-term camping during the year? (Bronze)
2. How many Scouts attended long-term campouts? (60% for Silver, 70% for Gold)

#### **Item #8 - Service Projects**

1. How many service projects does the troop participate in each year? (Yes to #3 and 3 projects for Bronze, Yes to #3 and 4 projects for Silver, Yes to #3 and 5 service projects for Gold)
2. Does at least one of those projects benefit the troop's Chartered Organization?
3. Are all the service projects entered on it Journey to Excellence website?

#### **Item #9 - Patrol Method**

1. Does the troop use the patrol method?
2. If more than one patrol, is there a Senior Patrol Leader?
3. How many time each year does the Patrol Leaders, (PLC) hold a conference? (Yes to 1-3 for Bronze)
4. Does the troop conduct patrol leader training? (Yes plus 6 PLC's for Silver)
5. Has at least one Scout attended an advanced training course such as NYLT or Order of the Arrow Conference? (Yes plus 10 or more PLC's for Gold)

#### **Items #10 & #11 - Volunteer Leadership**

##### **Item #10 - Leadership and family engagement**

1. Does the troop have a registered Assistant Scoutmaster? (Yes for Bronze)

2. How many courts of honor are held during the year where troop plans are reviewed with families?  
(2 for Silver, 3 for Gold)

**Item #11 - Trained Leadership**

1. Have the Scoutmaster or an Assistant Scoutmaster completed position-specific training? (Yes for Bronze)
2. Have 60% of the Assistant Scoutmasters completed position-specific training or of new, will they complete it within 3 months of joining? (Yes for Silver)
3. Have two-thirds of active committee members completed position-specific training?
4. Has at least one person attended an advanced training course involving at total of at least 5 days? (Yes to 3 & 4 for Gold)

## Detailed Assessment for the Troop

### #1 - Training and Membership - *(Populated automatically by My.Scouting)*

1. Youth Protection Training Current - YPT is required for all registered adults upon initial application and updated at a maximum of every two years. Some Councils may have an annual requirement for YPT training.
2. Youth Protection Training Expired - The YPT requirement outlined in number 1 nullifies this for anyone registered with Indian Nations Council. This may still apply in other Councils.
3. Youth Protection Training Never Taken - The YPT requirement outlined in number 1 nullifies this for anyone registered with Indian Nations Council. This may still apply in other Councils.
4. Training Data As Of - Date that training records were automatically compiled by My.Scouting.
5. Leaders Not Trained - Lists unit leaders that haven't completed position specific training requirements.\*
6. Leaders Trained - Lists unit leaders that have completed position specific training requirements.\*
7. Youth Protection Status List - Lists any Registered Adults with Expired YPT or who have never taken YPT.
8. Youth Registered in Unit - Lists the number of registered youth members at the time the records were compiled automatically by My.Scouting. This number should be close to number given for Item #2, question 1 above.
9. Adult Registered in Unit - Lists the number of registered adult members at the time the records were compiled automatically by My.Scouting.

\*Some Councils have different training requirements for registered adults. They may already require all registered adults to complete position-specific training or be in various stages of arriving at this.

### #2 - Planning and Budget

Answers to Item #1 of the Journey to Excellence will give the Commissioner enough information to accurately score this section.



### **#3 - Membership**

1. Retains a significant percentage of youth members. Answers given for Item #2 of the Journey to Excellence apply to this section.
2. Building Scouts BSA: Recruiting new youth into the troop in order to grow membership. Answers given for Item #3 of the Journey to Excellence apply to this section.
3. Webelos-to- Scouts Transition: Troop has an effective plan to recruit Webelos Scouts into the troop. Answers given for Item #4 of the Journey to Excellence apply to this section.

### **#4 - Program**

1. Advancement: Achieve a high percentage of Scouts earning rank advancements. Answers given for Journey to Excellence Item #5 apply to this section.
2. Short-Term Camping:.. Answers given for Journey to Excellence Item #6 apply for this section.
3. Participate in long-term camp with the majority of the troop in attendance.. Answers given for Journey to Excellence Item #7 apply for this section.
4. Participate in service projects. Answers given for Journey to Excellence Item #8 apply for this section.
5. Use the patrol method to develop leaders. Answers given for Journey to Excellence Item #9 apply for this section.

### **#5 - Volunteer Leadership**

1. Trained Leadership: Have trained and engaged leaders at all levels. All leaders are required to have youth protection training. Answers given for Journey to Excellence Item #10 apply for this section.
2. Leadership and Family Engagement:The troop is proactive in recruiting sufficient leaders and communicated regularly with parents. Answers given for Journey to Excellence Item #11 apply for this section.



# Venturing Crews



## Journey to Excellence for Crews

### Item #1 - Planning and Budget

#### Item #1 - Planning and Budget

##### Planning

1. Do you have a current annual plan that was adopted by the committee? (This plus Budget #1)
2. Have the crew participants held a planning meeting for next year? (Yes for Silver)
3. How many times a year does the crew committee meet?
4. Are program plans reviewed at each committee meeting? If not, how often are they reviewed?  
(6+ for Gold)

##### Budget

1. Has your annual budget been approved by the committee? (Yes for Bronze)
2. How many times each year does the committee review the finances? (6+ for Gold)
3. How close were last year's budget projections to this years expenses?
4. Do any crew participants participate in fundraising?

### Items #2 & #3 - Membership

#### Item #2 - Building Venturing

1. Does the crew have a growth plan that includes a recruitment activity? Are new members being registered? (Yes to both for Bronze)
2. How many members were registered at the beginning of the year? (10-14 for Silver, 15+ for Gold)
3. How many new members were registered this year? (5% increase for Silver, 10%+ increase for Gold) *Points are awarded for either 2 or 3.*

**Item #3 - Retention**

1. How many members were registered at the end of last year?
2. How many members registered for this year? (50% for Bronze, 60% for Silver, 70%+ for Gold)

**Items # 4, #5, #6 & #7 - Program****Item #4 - Adventure**

1. How many activities has the crew participated in this year? ( 4 activities & 1 Adventure for Bronze, 5 activities & 50% adventure attendance for Silver, 6 activities & 50% adventure attendance for Gold)
2. How many Tier II or Tier III adventures this year?
3. How many youth members participated in a Tier II or Tier III adventure?

**Item #5 - Leadership**

1. Does the crew have a president, vice president, secretary and treasurer? (Yes for Bronze)
2. Do these officers meet at least 6 times each year? Does the crew conduct officer training? (Yes to both for Silver)
3. Does each crew activity have a youth leader? (Yes for Gold)

**Item #6 - Personal Growth**

1. Are crew members earning the Venturing Award? (Yes for Bronze)
2. Does the crew participate in at least 3 experiential training sessions? (Yes for Silver)
3. Are crew members earning the Discovery, Pathfinder or Summit awards? (Yes for Gold)

**Item #7 - Service**

1. How many service projects did the crew participate in this year? (2 for Bronze, 3 for Silver, 4 for Gold)
2. Have the hours been entered on the Journey to Excellence website?

**Items #8 & #9 - Adult Volunteer Leadership****Item #8 - Leadership recruitment**

1. Does the crew have a registered associate advisor? (Yes for Bronze)
2. Does the crew hold a meeting with parents where plans are reviewed? (Yes for Silver)
3. Have the adult leaders been identified for next year? (Yes for Gold)

**Item #9 - Trained Leadership**

1. Have the Advisor or an Associate Advisors completed position-specific training? (Yes for Bronze)
2. Advisor and all Associate Advisors have completed position-specific training or if new they will complete the training within 3 months. (Yes for Silver)
3. Have at least 2 committee members completed crew committee training? (Yes for Gold)

## Detailed assessments for Crews

### #1 - Training and Membership - *(Populated automatically by My.Scouting)*

1. Youth Protection Training Current - YPT is required for all registered adults upon initial application and updated at a maximum of every two years. Some Councils may have an annual requirement for YPT training.
2. Youth Protection Training Expired - The YPT requirement outlined in number 1 nullifies this for anyone registered with Indian Nations Council . This may still apply in other Councils.
3. Youth Protection Training Never Taken - The YPT requirement outlined in number 1 nullifies this for anyone registered with Indian Nations Council . This may still apply in other Councils.
4. Training Data As Of - Date that training records were automatically compiled by My.Scouting.
5. Leaders Not Trained - Lists unit leaders that haven't completed position specific training requirements.\*
6. Leaders Trained - Lists unit leaders that have completed position specific training requirements.\*
7. Youth Protection Status List - Lists any Registered Adults with Expired YPT or who have never taken YPT.
8. Youth Registered in Unit - Lists the number of registered youth members at the time the records were compiled automatically by My.Scouting. This number should be close to number given for Item #2, question 1 above.
9. Adult Registered in Unit - Lists the number of registered adult members at the time the records were compiled automatically by My.Scouting.

\*Some Councils have different training requirements for registered adults. They may already require all registered adults to complete position-specific training or be in various stages of arriving at this.

### #2 - Planning and Budget

Answers to Item #1 of the Journey to Excellence will give the Commissioner enough information to accurately score this section.

### **#3 - Membership**

1. Retains a significant percentage of youth members. Answers given for Item #3 of the Journey to Excellence apply to this section.
2. Recruit new youth into the crew in order to grow membership. Answers given for Item #2 of the Journey to Excellence apply to this section.

### **#4 - Program**

1. Conduct regular activities including Tier II or Tier III adventure. Answers to Item #4 of the Journey to Excellence apply to this and the next section for Adventure.
2. Develop youth who will provide leadership to crew meetings and activities. Answers to Item #5 of the Journey to Excellence apply to this section.
3. Participate in service projects, with at least one benefitting the Chartered Organization. .  
Answers to Item #7 apply to this section.

### **#5 - Volunteer Leadership**

1. Have trained and engaged leaders at all levels. All leaders are required to have youth protection training. Answers to Item #8 apply to this section.
2. Have a proactive approach in recruiting sufficient leaders and communicating with parents.  
Answers to Item #9 apply to this section.



## Sea Scout Ships



### Journey to Excellence for Ships

#### Item #1 - Planning

##### Item #1 - Planning

###### Planning

1. Do you have a current annual plan that was adopted by the committee? (This plus Budget #1)
2. Have the ship participants held a planning meeting for next year? (Yes for Silver)
3. How many times a year does the ship committee meet?
4. Are program plans reviewed at each committee meeting? If not, how often are they reviewed?  
(6+ for Gold)

###### Budget

1. Has your annual budget been approved by the committee? (Yes for Bronze)
2. How many times each year does the committee review the finances? (6+ for Gold)
3. How close were last year's budget projections to this years expenses?
4. Do any ship participants participate in fundraising?

#### Item #2 & #3 - Membership

##### Item #2 - Building Sea Scouting

1. Does the ship have a growth plan that includes a recruitment activity? Are new members being registered? (Yes to both for Bronze)
2. How many members were registered at the beginning of the year? (10-14 for Silver, 15+ for Gold)

3. How many new members were registered this year? (5% increase for Silver, 10%+ increase for Gold) *Points are awarded for either 2 or 3.*

### **Item #3 - Retention**

1. How many members were registered at the end of last year?
2. How many members registered for this year? (50% for Bronze, 60% for Silver, 75%+ for Gold)

### **Items # 4, #5, #6 & #7 - Program**

#### **Item #4 - Program**

1. How many activities has the crew participated in this year? ( 4 activities & 1 super activity/long cruise for Bronze, 5 activities & 50% attendance in super activity/long cruise for Silver, 6 activities & 50% adventure attendance in super activity/long cruise for Gold)
2. How many super activities/long cruises this year?
3. How many youth members participated in a super activity/long cruise this year?

#### **Item #5 - Leadership**

1. Does the ship have a boatswain, boatswain's mate, yeoman and purser? (Yes for Bronze)
2. Does the ship have Quarterdeck meetings at least 6 times each year? Does the ship conduct Quarterdeck training? (Yes to both for Silver)
3. Does each ship activity have a youth leader? (Yes for Gold)

#### **Item #6 - Advancement**

1. Are ship members earning the Apprentice Rank? (Yes for Bronze)
2. Does the ship have an organized fitness and citizenship program? (Yes for Silver)
3. Are ship members earning the Ordinary, Able or Quartermaster Ranks? (Yes for Gold)



**Item #7 - Service**

1. How many service projects has the ship participated in this year? (2 and Yes to 2 & 3 for Bronze, 3 and Yes to 2 & 3 for Silver, 4+ and Yes to 2 & 3 for Gold)
2. Did at least one of the projects benefit the ships chartered organization?
3. Have the hours been entered on the Journey to Excellence website?

**Items #8 & #9 - Adult Volunteer Leadership****Item # 8 - Leadership Recruitment**

1. Does the ship have a registered mate to assist the Skipper? (Yes for Bronze)
2. Does the ship have meetings where plans are reviewed with parents? (Yes for Silver)
3. Has the ship identified the adult leadership for the next program year? (Yes for Gold)

**Item #9 - Trained Leadership**

1. Have the skipper or a mate completed position-specific training? (Yes for Bronze)
2. Have the skipper and all mates completed position-specific training or, if new, till complete it within three months of joining? (Yes for Silver)
3. Does the committee have at least two members who have completed position-specific training? (Yes for Gold)

## Detailed Assessments for Ships

### #1 - Training and Membership - *(Populated automatically by My.Scouting)*

1. Youth Protection Training Current - YPT is required for all registered adults upon initial application and updated at a maximum of every two years. Some Councils may have an annual requirement for YPT training.
2. Youth Protection Training Expired - The YPT requirement outlined in number 1 nullifies this for anyone registered with Indian Nations Council . This may still apply in other Councils.
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8. Youth Registered in Unit - Lists the number of registered youth members at the time the records were compiled automatically by My.Scouting. This number should be close to number given for Item #2, question 1 above.
9. Adult Registered in Unit - Lists the number of registered adult members at the time the records were compiled automatically by My.Scouting.

\*Some Councils have different training requirements for registered adults. They may already require all registered adults to complete position-specific training or be in various stages of arriving at this.

## **#2 - Planning and Budget**

Answers to Item #1 of the Journey to Excellence will give the Commissioner enough information to accurately score this section.

## **#3 - Membership**

1. Retains a significant percentage of youth members. Answers given for item #3 of the Journey to Excellence apply to this section.
2. Recruit new youth into the ship in order to grow membership. Answers given for item #2 of the Journey to Excellence apply to this section.

## **#4 - Program**

1. Conduct regular activities including a super activity or long cruise. Answers given for item #4 of the Journey to Excellence apply to this section.
2. Develop youth who will provide leadership to ship meetings and activities. Answers given for item #5 of the Journey to Excellence apply to this section.
3. Participate in service projects, with at least one benefitting the chartered organization. Answers given for item #7 of the Journey to Excellence apply to this section.
4. Provide opportunities for advancement and personal development. Answers given for item #6 of the Journey to Excellence apply to this section.

## **#5 - Volunteer Leadership**

1. Have trained and engaged leaders at all levels. All leaders are required to have youth protection training. Answers given for item #9 of the Journey to Excellence apply to this section.
2. Have a proactive approach in recruiting sufficient leaders and communicating with parents. Answers to item #8 of the Journey to Excellence apply to this section.



## Exploring Posts/Clubs



### Journey to Excellence for Posts/Clubs

#### Item #1 - Committee and Planning

##### Item #1 - Committee and Planning

1. Does the Post/Club have an annual plan that has been adopted by the committee?
2. How many times a year does the Post/Club meet each year? (2 meetings & Yes to 1 for Bronze, 4 meetings & Yes to 1 for Silver, 6+ meeting & Yes to 1 for Gold)

#### Items #2 & #3 - Participants and Growth

##### Item #2 - Open House

1. Does the Post/Club conduct an open house or recruitment event? (Yes for Bronze)
2. Does the Post/Club conduct the open house in November? (Yes for Silver)
3. Does the Post/Club conduct the open house in September or October? (Yes for Gold)

##### Item #3 - Growth

1. Has the Post/Crew maintained or increased the number of youth participants compared to last year? (Yes for Bronze)
2. Have at least half of the youth members remained involved throughout the year? (Yes for Silver)
3. Have at least two-thirds of the youth members remained involved throughout the year? (Yes for Gold)

## **Items #4, #5, #6 & #7 - Program**

### **Item #4 - Post/Club Program**

1. What percentage of meetings include interactive activities? (40% for Bronze, 70% for Silver, 85%+ for Gold)

### **Item #5 - Youth Leadership**

1. Does the Post/Club have active youth officers? (Yes for Bronze)
2. Does the Post/Club have an Officer's Seminar for all youth leaders? (Yes for Silver)
3. How many Explorers completed the requirements outlined in the Officer's Seminar? (Yes for Gold)

### **Item #6 - Super Activity**

1. Do the Explorers participate in any national, regional or local activities? (Yes for Bronze)
2. Has the post/club planned or will plan it's own super activity? (Yes for Silver)
3. What percentage of Explorers attended the super activity? (50%+ for Gold)

### **Item #7 - Service Projects**

1. How many service projects does the Post complete each year? 1+ with an average of 3 hours per registered Explorer (Bronze), 1+ with an average of 4 hours per registered Explorer (Silver), 1+ with an average of 6 hours per registered Explorer (Gold)

## **Items #8 & #9 - Volunteer Leadership**

### **#8A - Post adult leadership**

1. How many registered adult leaders does the Post have? (Includes Advisor, Associate Advisor, committee chair and two committee members.) 5 (Bronze), 6 (Silver), 8+ (Gold)

**#8B - Club adult leadership**

1. How many registered adult leaders does the Club have? (Includes Sponsor, co-sponsor and a committee member.) 3 (Bronze), 4 (Silver), 5 (Gold)

**#9 - Trained adults**

1. Have the Advisor or associate advisor/Sponsor or co-sponsor completed position-specific training? Yes (Bronze)
2. Additionally have 50% of the registered adults completed Adult Explorer Leader Training? Yes (Silver)
3. Additionally have 75% of the registered adults completed Adult Explorer Leader Training? Yes (Gold)

## Detailed assessments for Posts/Clubs

### #1 -Participation - *(Populated automatically by My.Scouting)*

1. Youth Protection Training Current - YPT is required for all registered adults upon initial application and updated at a maximum of every two years. Some Councils may have an annual requirement for YPT training.
2. Youth Protection Training Expired - The YPT requirement outlined in number 1 nullifies this for anyone registered with Indian Nations Council. This may still apply in other Councils.
3. Youth Protection Training Never Taken - The YPT requirement outlined in number 1 nullifies this for anyone registered with Indian Nations Council. This may still apply in other Councils.
4. Training Data As Of - Date that training records were automatically compiled by My.Scouting.
5. Leaders Not Trained - Lists unit leaders that haven't completed position specific training requirements.\*
6. Leaders Trained - Lists unit leaders that have completed position specific training requirements.\*
7. Youth Protection Status List - Lists any Registered Adults with Expired YPT or who have never taken YPT.
8. Youth Registered in Unit - Lists the number of registered youth members at the time the records were compiled automatically by My.Scouting. This number should be close to number given for Item #2, question 1 above.
9. Adult Registered in Unit - Lists the number of registered adult members at the time the records were compiled automatically by My.Scouting.

\*Some Councils have different training requirements for registered adults. They may already require all registered adults to complete position-specific training or be in various stages of arriving at this.

### #2 - Committee and Planning

Have an active post or club committee. Answers given for item #1 of the Journey to Excellence apply to this section

### **#3 - Participants and Growth**

1. Conduct an open house or recruitment event. Answers given for item #2 of the Journey to Excellence apply to this section.
2. Recruit and retain youth in the post/club in order to grow membership. Answer given for item #3 of the Journey to Excellence apply to this section.

### **#4 - Program**

1. Include interactive activities in the post or club program/meetings. Answers given for item #4 of the Journey to Excellence apply to this section.
2. Have trained youth leadership. Answers given for item #5 of the Journey to Excellence apply to this section.
3. The post or club plans and/or participates in a super activity. Answers given for item #6 of the Journey to Excellence apply to this section.
4. The post or club participates in one or more community service projects. Answers given for item #7 of the Journey to Excellence apply to this section.

### **#5 - Volunteer Leadership**

1. Have registered and engaged adult leaders. Answers given for item #8A of the Journey to Excellence apply to this section for posts.
2. Have registered and engaged adult leaders. Answers given for item #8B of the Journey to Excellence apply for this section for clubs.
3. Have trained adult leaders. All adult volunteers have current youth protection training. Answers given for item #9 of the Journey to Excellence apply to this section.



**Pack \_\_\_\_\_ of \_\_\_\_\_ District**  
**2019 Scouting's Journey to Excellence**  
**"The BSA method for annual planning and continuous improvement"**

Item	Objective	Bronze Level	Silver Level	Gold Level	Bronze Points	Silver Points	Gold Points
<b>Planning and Budget</b>					<b>Total Points: 200</b>		
#1	<b>Planning and Budget:</b> Have a program plan and budget that is regularly reviewed by the pack committee, and it follows BSA policies relating to fundraising.	Have an annual program plan and budget adopted by the pack committee.	Achieve Bronze, plus pack conducts a planning meeting involving den leaders for the following program year.	Achieve Silver, plus pack committee meets at least six times during the year to review program plans and finances.	50	100	200
<b>Membership</b>					<b>Total Points: 500</b>		
#2	<b>Building Cub Scouting:</b> Recruit new youth into the pack in order to grow membership.	Conduct a formal recruitment program by October 31 and register new members in the pack.	Achieve Bronze, and either increase youth members by 5% or have at least 40 members.	Achieve Silver, and either increase youth members by 10% or have at least 60 members.	50	100	200
#3	<b>Retention:</b> Retain a significant percentage of youth members.	Reregister 60% of eligible members.	Reregister 65% of eligible members.	Reregister 75% of eligible members.	50	100	200
#4	<b>Webelos-to-Scout transition:</b> Have an effective plan to graduate Webelos Scouts into troops.	With a troop, hold two joint activities or 75% of second year Webelos have completed "The Scouting Adventure."	60% of eligible Webelos register with a troop.	80% of eligible Webelos register with a troop.	25	50	100
<b>Program</b>					<b>Total Points: 900</b>		
#5	<b>Advancement:</b> Achieve a high percentage of Cub Scouts earning rank advancements.	50% of Cub Scouts advance one rank during the year.	60% of Cub Scouts advance one rank during the year.	75% of Cub Scouts advance one rank during the year.	100	200	300
#6	<b>Outdoor activities:</b> Conduct outdoor activities and field trips.	Each den has the opportunity to participate in three outdoor activities or field trips during the year.	Each den has the opportunity to participate in four outdoor activities or field trips during the year.	Each den has the opportunity to participate in five outdoor activities or field trips during the year.	50	100	200
#7	<b>Day/resident/family camp:</b> Cub Scouts attend day camp, family camp, and/or resident camp.	33% of Cub Scouts participate in a camping experience or have improvement over the prior year.	50%, or 33% and have improvement over the prior year.	75%, or 50% and have improvement over the prior year.	50	100	200
#8	<b>Service projects:</b> Participate in service projects.	Participate in two service projects and enter the hours on the JTE website.	Participate in three service projects and enter the hours on the JTE website.	Achieve Silver, plus at least one of the service projects is conservation-oriented.	25	50	100
#9	<b>Pack and den meetings and activities:</b> Dens and the pack have regular meetings and activities.	Hold eight pack meetings a year. Den or pack meetings have started by October 31.	Achieve Bronze, plus dens meet at least twice a month during the school year.	Achieve Silver, plus earn the Summertime Pack Award.	25	50	100
<b>Volunteer Leadership</b>					<b>Total Points: 400</b>		
#10	<b>Leadership recruitment:</b> The pack is proactive in recruiting sufficient leaders.	Have a registered assistant Cubmaster.	Achieve Bronze, and prior to recruiting event, the committee identifies pack and den leadership for the next year.	Achieve Silver, plus every den has a registered leader by October 31.	50	100	200
#11	<b>Trained leadership:</b> Have trained and engaged leaders at all levels. All leaders are required to have youth protection training.	Cubmaster or an assistant Cubmaster or pack trainer has completed position-specific training.	Achieve Bronze, plus the Cubmaster and den leaders have completed position-specific training or, if new, will complete within three months of joining.	Achieve Silver, plus two-thirds of committee members have completed position-specific training.	50	100	200

- ☐ **Bronze:** Earn at least 525 points by earning points in at least 7 objectives.
- ☐ **Silver:** Earn at least 800 points by earning points in at least 8 objectives.
- ☐ **Gold:** Earn at least 1,050 points by earning points in at least 8 objectives and at least Bronze in #6.

**Total points earned:** \_\_\_\_\_

**No. of objectives with points:** \_\_\_\_\_

☐ *Our pack has completed online rechartering by the deadline in order to maintain continuity of our program.*

☐ *We certify that these requirements have been completed:*

Cubmaster \_\_\_\_\_ Date \_\_\_\_\_

Committee chair \_\_\_\_\_ Date \_\_\_\_\_

Commissioner \_\_\_\_\_ Date \_\_\_\_\_

*This form should be submitted to the Scout service center or your unit commissioner, as directed by your council.*

# **Scouting's Journey to Excellence**

## **2019 Pack Planning, Performance, and Recognition**

Journey to Excellence uses a balanced approach to measure performance. It guides program planning before the year begins, monitors activities for continuous improvement during the year, and recognizes performance at the end of the year. In planning your strategy, use actual numbers from the previous year to guide your performance improvement goal planning. The period for measuring performance will be the calendar year.

Planning and Budget Measures	
1	The pack has a program plan and budget that is reviewed at all pack committee meetings, and the pack follows BSA policies relating to fundraising and fiscal management as found on the Unit Money-Earning Application form and any other publication that the council has developed for fundraising and fiscal management. Program plans and budget are reviewed with den leaders and parents at the start of the program year. The pack's program plan should be shared with the unit commissioner.
Membership Measures	
2	A formal recruitment event is conducted and new members are registered by October 31, 2019. On December 31, 2019, the pack has an increase in the number of youth members as compared to the number registered on December 31, 2018. A membership growth plan template can be found at <a href="http://www.scouting.org/membership">www.scouting.org/membership</a> . The pack has an up-to-date pin on the "Be a Scout" website.
3	Number of youth members on the most recent charter renewal (A) divided by the number of youth registered at the end of the prior charter year (B) minus any age-outs (C). Total = (A) / (B-C). Age-outs are youth who are too old to reregister as Cub Scouts. If the pack has a December charter, use the one expiring on December 31, 2018; otherwise use the one expiring during 2019.
4	Hold at least two joint activities with a troop or troops, and have graduating boys or girls register with a troop. "The Scouting Adventure" for second-year Webelos is described in the <i>Webelos Scout Handbook</i> . If the pack has no second-year Webelos Scouts, this requirement is met at the Bronze level.
Program Measures	
5	Total number of Cub Scouts advancing at least one rank (Bobcat, Lion, Tiger, Wolf, Bear, Webelos, Arrow of Light) during the calendar year (A), divided by the number of youth registered at the end of the year (B). Advancement = (A) / (B). The pack is encouraged to use Scoutbook to track each individual's advancements.
6	The pack has activities and field trips in the outdoors, which could include outdoor pack meetings, hikes, family campouts, parades, outdoor service projects, etc. All dens have the opportunity to participate.
7	Cub Scouts attend an in-council or out-of-council Cub Scout day camp, family camp, and/or Cub Scout resident camp in 2019. STEM programs either as a day camp or resident camp are also included. All levels are total number of different Cub Scouts attending (A) divided by total number of Cub Scouts registered in the pack as of June 30, 2019 (B). Total = (A) / (B).
8	The pack participates in at least two service projects during the year and enters them on the Service Hours website or through Scoutbook. The projects may be completed as joint projects with other organizations. At least one project must benefit the chartered organization.
9	Have at least eight pack meetings or activities within the past 12 months, with one of those meetings being to review the pack's program plans and asking for parental involvement in the pack. Den meetings start by October 31, 2019, and all dens meet at least twice each month within the past year. Pack earns the Summertime Pack Award.
Volunteer Leadership Measures	
10	The pack has a Cubmaster, an assistant, and a committee of at least three members. Ideally, the chartered organization representative should not be dual registered as one of the committee members. The pack identifies persons for next year's leadership for existing dens, including Cubmaster, Den Leaders, and Webelos Den Leaders prior to the start of the program year. All dens have a registered leader by October 31, 2019. Program plans are shared with parents at pack meetings.
11	All leaders have completed youth protection training. <i>Bronze:</i> Cubmaster, an assistant, or pack trainer has completed position-specific training. <i>Silver:</i> Bronze, plus the Cubmaster and den leaders have completed position-specific training or, if new, will complete within three months of joining. <i>Gold:</i> Silver, plus 2/3 of committee members (including chartered organization representative) have completed training.

**Scoring the pack's performance:** To determine the pack's performance level, you will use the above information to determine the points earned for each of the 11 criteria and then add those individual point scores to determine a composite score. Count only the highest point total achieved in any one criterion. Bronze level requires earning at least 525 points in at least 7 criteria, Silver level requires earning points in at least 8 criteria and 800 points, and Gold level requires earning points in at least 8 criteria, meeting at least bronze standards in outdoor activities, and earning at least 1,050 total points.

**For more resources including workbooks and planning guides: [www.Scouting.org/jte](http://www.Scouting.org/jte)**



JOURNEY TO EXCELLENCE

***Troop \_\_\_\_\_ of \_\_\_\_\_ District***  
***2019 Scouting's Journey to Excellence***  
***"The BSA method for annual planning and continuous improvement"***

Item	Objective	Bronze Level	Silver Level	Gold Level	Bronze Points	Silver Points	Gold Points
<b>Planning and Budget</b>					<b>Total Points: 200</b>		
#1	<b>Planning and budget:</b> Have a program plan and budget that is regularly reviewed by the committee, and it follows BSA policies related to fundraising.	Have an annual program plan and budget adopted by the troop committee.	Achieve Bronze, plus troop conducts a planning meeting involving youth leaders for the following program year.	Achieve Silver, plus troop committee meets at least six times during the year to review program plans and finances.	50	100	200
<b>Membership</b>					<b>Total Points: 500</b>		
#2	<b>Building Scouting:</b> Recruit new youth into the troop in order to grow membership.	Have a membership growth plan that includes a recruitment activity and register new members in the troop.	Achieve Bronze, and either increase youth members by 5% or have at least 25 members.	Achieve Silver, and either increase youth members by 10% or have at least 35 members.	50	100	200
#3	<b>Retention:</b> Retain a significant percentage of youth members.	Reregister 75% of eligible members.	Reregister 80% of eligible members.	Reregister 85% of eligible members.	50	100	200
#4	<b>Webelos-to-Scout transition:</b> Have an effective plan to recruit Webelos Scouts into the troop.	With a pack or Webelos den, hold two joint activities.	Achieve Bronze, plus recruit two Webelos Scouts.	Achieve Bronze, plus provide at least one den chief to a pack and recruit five Webelos Scouts.	25	50	100
<b>Program</b>					<b>Total Points: 900</b>		
#5	<b>Advancement:</b> Achieve a high percentage of Scouts earning rank advancements.	40% of Scouts advance one rank during the year.	50% of Scouts advance one rank during the year.	60% of Scouts advance one rank during the year.	50	100	200
#6	<b>Short-term camping:</b> Conduct short-term or weekend campouts throughout the year.	Conduct four short-term overnight campouts.	Conduct seven short-term overnight campouts.	Conduct nine short-term overnight campouts.	50	100	200
#7	<b>Long-term camping:</b> Participate in a long-term camp with a majority of the troop in attendance.	The troop participates in a long-term camp.	60% of Scouts attend a long-term camp.	70% of Scouts attend a long-term camp.	50	100	200
#8	<b>Service projects:</b> Participate in service projects, with at least one benefiting the chartered organization.	Participate in three service projects and enter the hours on the JTE website.	Participate in four service projects and enter the hours on the JTE website.	Participate in five service projects and enter the hours on the JTE website.	25	50	100
#9	<b>Patrol method:</b> Use the patrol method to develop youth leaders.	The troop has patrols, and each has a patrol leader. There is an SPL, if more than one patrol. The PLC meets at least four times a year.	Achieve Bronze, plus PLC meets at least six times. The troop conducts patrol leader training.	Achieve Silver, plus PLC meets at least ten times. At least one Scout has attended an advanced training course, such as NYLT or Order of the Arrow Conference.	50	100	200
<b>Volunteer Leadership</b>					<b>Total Points: 400</b>		
#10	<b>Leadership and family engagement:</b> The troop is proactive in recruiting sufficient leaders and communicates regularly with parents.	Have at least one registered assistant Scoutmaster.	Achieve Bronze, plus the troop holds two courts of honor, where troop plans are reviewed with parents.	Achieve Bronze, plus the troop holds three courts of honor, where troop plans are reviewed with parents.	50	100	200
#11	<b>Trained leadership:</b> Have trained and engaged leaders at all levels. All leaders are required to have youth protection training.	Scoutmaster or an assistant Scoutmaster has completed position-specific training.	Achieve Bronze, plus the Scoutmaster and 60% of assistants have completed position-specific training or, if new, will complete within three months of joining.	Achieve Silver, plus two-thirds of active committee members have completed position-specific training and at least one person has attended an advanced training course involving a total of least 5 days.	50	100	200

☐ **Bronze:** Earn at least 525 points by earning points in at least 7 objectives.

☐ **Silver:** Earn at least 750 points by earning points in at least 8 objectives.

☐ **Gold:** Earn at least 1,000 points by earning points in at least 8 objective and at least Bronze in #6 or #7.

**Total points earned:** \_\_\_\_\_

**No. of objectives with points:** \_\_\_\_\_

☐ *Our troop has completed online rechartering by the deadline in order to maintain continuity of our program.*

☐ *We certify that these requirements have been completed:*

Scoutmaster \_\_\_\_\_ Date \_\_\_\_\_

Committee chair \_\_\_\_\_ Date \_\_\_\_\_

Commissioner \_\_\_\_\_ Date \_\_\_\_\_

*This form should be submitted to the Scout service center or your unit commissioner, as directed by your council.*

# **Scouting's Journey to Excellence**

## **2019 Troop Planning, Performance, and Recognition**

Journey to Excellence uses a balanced approach to measure performance. It guides program planning before the year begins, monitors activities for continuous improvement during the year, and recognizes performance at the end of the year. In planning your strategy, use actual numbers from the previous year to guide your performance improvement goal planning. The period for measuring performance will be the calendar year.

Planning and Budget Measures	
1	The troop has a program plan and budget that is reviewed at all troop committee meetings, and the troop follows BSA policies relating to fundraising and fiscal management as found on the Unit Money-Earning Application form and any other publication that the council has developed for fundraising and fiscal management. A meeting is held with youth leaders where they are involved in developing the plan for the next program year. The troop's program plan should be shared with the unit commissioner. Separate troops for males and females under the same chartered organization may have a shared unit committee.
Membership Measures	
2	The troop has a growth plan, and conducts a formal recruiting event. On December 31, 2019, the troop has an increase in the number of youth members as compared to the number registered on December 31, 2018. A membership growth plan template can be found at <a href="http://www.scouting.org/membership">www.scouting.org/membership</a> . The troop has an up-to-date pin on the "Be a Scout" website.
3	Number of youth members on the most recent charter renewal (A) divided by the number of youth registered at the end of the prior charter year (B) minus any age-outs (C). Total = (A) / (B-C). Age-outs are youth who are too old to reregister as Scouts. If the troop has a December charter, use the one expiring on December 31, 2018; otherwise use the one expiring during 2019.
4	Hold at least two activities with a pack or Webelos den, and recruit new Webelos Scouts into the troop. Den chiefs are provided to one or more Cub Scout dens.
Program Measures	
5	Total number of Scouts advancing at least one rank (Scout, Tenderfoot, Second Class, First Class, Star, Life, Eagle) during the calendar year (A), divided by the number of youth registered at the end of the year (B). Advancement = (A) / (B). The troop is encouraged to use Scoutbook to track each individual's advancements.
6	Conduct short-term (at least one overnight) campouts throughout the year.
7	Number of Scouts who attend any in-council or out-of-council long-term summer camp (of at least five nights), high-adventure experience, or jamboree, or serve on camp staff within the past year, divided by the Scout membership on June 30, 2019. Youth attending long-term specialty camps such as NYLT or STEM are also counted.
8	The troop participates in service projects during the year and enters them on the Service Hours website or through Scoutbook. The projects may be completed as joint projects with other organizations. At least one project must benefit the chartered organization.
9	The troop is separated into patrols and each patrol has an elected patrol leader. If the troop has more than one patrol, there is an elected senior patrol leader. If the troop has more than one patrol, the PLC meets at least four times each year. The troop holds patrol leader training each year, and youth have the opportunity to participate in advanced training.
Volunteer Leadership Measures	
10	The troop has a Scoutmaster, an assistant, and a committee of at least three members. Ideally, the chartered organization representative should not be dual registered as one of the committee members. The troop conducts courts of honor where youth are recognized and program plans are shared with parents.
11	All leaders have completed youth protection training. Scoutmaster and 60% of the assistants have completed position-specific training or, if new, will complete within three months of joining. Two-thirds of active committee members (including chartered organization representative) have completed position-specific training. For Gold, one leader must have attended an advanced training course involving a total of 5 days or more, such as Wood Badge, Summit or Philmont Training Center, at some point in their Scouting tenure.

**Scoring the troop's performance:** To determine the troop's performance level, you will use the above information to determine the points earned for each of the 11 criteria and then add those individual point scores to determine a composite score. Count only the highest point total achieved in any one criterion. Bronze level requires earning at least 525 points in at least 7 criteria, Silver level requires earning points in at least 8 criteria and 750 points, and Gold level requires earning points in at least 8 criteria, meeting at least bronze standards in either short-term or long-term camping, and earning at least 1,000 total points.

**For more resources including workbooks and planning guides: [www.Scouting.org/jte](http://www.Scouting.org/jte)**



JOURNEY TO EXCELLENCE



**Crew \_\_\_\_\_ of \_\_\_\_\_ District**  
**2019 Scouting's Journey to Excellence**  
**"The BSA method for annual planning and continuous improvement"**

Item	Objective	Bronze Level	Silver Level	Gold Level	Bronze Points	Silver Points	Gold Points
<b>Planning and Budget</b>					<b>Total Points: 200</b>		
#1	<b>Planning and budget:</b> Have a program plan and budget that is regularly reviewed by the committee, and it follows BSA policies relating to fundraising.	Have an annual program plan and budget adopted by the crew committee.	Achieve Bronze, plus crew conducts a planning meeting involving youth leaders for the following program year.	Achieve Silver, plus crew committee meets at least six times during the year to review program plans and finances.	50	100	200
<b>Membership</b>					<b>Total Points: 500</b>		
#2	<b>Building Venturing:</b> Recruit new youth into the crew in order to grow membership.	Have a membership growth plan that includes a recruitment activity and register new members in the crew.	Achieve Bronze, and either increase youth members by 5% or have at least 10 members.	Achieve Silver, and either increase youth members by 10% or have at least 15 members with an increase over last year.	100	200	300
#3	<b>Retention:</b> Retain a significant percentage of youth members.	Reregister 50% of eligible members.	Reregister 60% of eligible members.	Reregister 75% of eligible members.	50	100	200
<b>Program</b>					<b>Total Points: 800</b>		
#4	<b>Adventure:</b> Conduct regular activities including a Tier II or Tier III adventure.	Conduct at least four activities including a Tier II or Tier III adventure.	Conduct at least five activities and at least 50% of youth participate in a Tier II or Tier III adventure.	Conduct at least six activities and at least 50% of youth participate in a Tier II or Tier III adventure.	50	100	200
#5	<b>Leadership:</b> Develop youth who will provide leadership to crew meetings and activities.	Have a president, vice president, secretary, and treasurer leading the crew.	Achieve Bronze, plus officers meet at least six times. The crew conducts officer training.	Achieve Silver level, plus each crew activity has a youth leader.	50	100	200
#6	<b>Personal growth:</b> Provide opportunities for achievement and self-actualization.	Crew members earn the Venturing award.	Achieve Bronze, plus crew program includes at least three experiential training sessions.	Achieve Silver level, plus the crew has members earning the Discovery, Pathfinder or Summit awards.	50	100	200
#7	<b>Service:</b> Participate in service projects, with at least one benefiting the chartered organization.	Participate in two service projects and enter the hours on the JTE website.	Participate in three service projects and enter the hours on the JTE website.	Participate in four service projects and enter the hours on the JTE website.	50	100	200
<b>Adult Volunteer Leadership</b>					<b>Total Points: 500</b>		
#8	<b>Leadership recruitment:</b> Have a proactive approach in recruiting sufficient leaders and communicating with parents.	Have a registered associate advisor.	Achieve Bronze, plus the crew holds a meeting where plans are reviewed with parents.	Achieve Silver, plus adult leadership is identified prior to the start of the next program year.	50	100	200
#9	<b>Trained leadership:</b> Have trained and engaged leaders at all levels. All leaders are required to have youth protection training.	Advisor or an associate Advisor has completed position-specific training.	Achieve Bronze, plus the advisor and all associates have completed position-specific training or, if new, will complete within three months of joining.	Achieve Silver, plus at least two committee members have completed crew committee training.	100	200	300

- ☐ **Bronze:** Earn at least 550 points by earning points in at least 6 objectives.
- ☐ **Silver:** Earn at least 800 points by earning points in at least 7 objectives.
- ☐ **Gold:** Earn at least 1,100 points by earning points in at least 7 objectives.

**Total points earned:** \_\_\_\_\_

**No. of objectives with points:** \_\_\_\_\_

☐ *Our crew has completed online rechartering by the deadline in order to maintain continuity of our program.*

☐ *We certify that these requirements have been completed:*

Advisor \_\_\_\_\_ Date \_\_\_\_\_

Crew President \_\_\_\_\_ Date \_\_\_\_\_

Commissioner \_\_\_\_\_ Date \_\_\_\_\_

*This form should be submitted to the Scout service center or your unit commissioner, as directed by your council.*

# **Scouting's Journey to Excellence**

## **2019 Crew Planning, Performance, and Recognition**

Journey to Excellence uses a balanced approach to measure performance. It guides program planning before the year begins, monitors activities for continuous improvement during the year, and recognizes performance at the end of the year. In planning your strategy, use actual numbers from the previous year to guide your performance improvement goal planning. The period for measuring performance will be the calendar year.

Planning and Budget Measures	
1	The crew has a program plan and budget that is reviewed at all crew committee meetings, and the crew follows BSA policies relating to fundraising and fiscal management as found on the Unit Money-Earning Application form and any other publication that the council has developed for fundraising and fiscal management. A meeting is held with youth leaders where they are involved in developing the plan for the next program year. The crew's program plan should be shared with the unit commissioner.
Membership Measures	
2	The crew has a growth plan, and conducts a formal recruiting event. On December 31, 2019, the crew has an increase in the number of youth members as compared to the number registered on December 31, 2018. A membership growth plan template can be found at <a href="http://www.scouting.org/membership">www.scouting.org/membership</a> .
3	Number of youth members on the most recent charter renewal (A) divided by the number of youth registered at the end of the prior charter year (B) minus any age-outs (C). Total = (A) / (B-C). Age-outs are youth who are too old to reregister as Venturers. If the crew has a December charter, use the one expiring on December 31, 2018; otherwise use the one expiring during 2019.
Program Measures	
4	The crew conducts regular activities outside of meetings. At least one is a Tier II activity (may be less than four days, but requires planning and skill development) or a Tier III activity (at least 4 days and is mentally and physically challenging.)
5	The crew has youth leaders serving as president, vice president, secretary, and treasurer who are leading the activities of the crew. Crew officers hold regular meetings and receive training. Each crew activity has a youth leader.
6	Crew members complete the Venturing award shortly after joining. Experiential training at meetings allows crew members to learn from hands-on experiences. The crew encourages achievement through the advanced Venturing awards.
7	The crew participates in service projects during the year and enters them on the Service Hours website or through Scoutbook. The projects may be completed as joint projects with other organizations. At least one project must benefit the chartered organization.
Volunteer Leadership Measures	
8	The crew has an Advisor, an associate, and a committee of at least three members. Ideally, the chartered organization representative should not be dual registered as one of the committee members. The crew holds a meeting where program plans are shared with parents. Volunteer leaders are selected prior to the next program year.
9	All volunteer leaders have current youth protection training. Advisor and associates have completed position-specific training or, if new, will complete within three months of joining. Two committee members have completed Crew Committee Training.

**Scoring the crew's performance:** To determine the crew's performance level, you will use the above information to determine the points earned for each of the 9 criteria and then add those individual point scores to determine a composite score. Count only the highest point total achieved in any one criterion. Bronze level requires earning at least 550 points in at least 6 criteria, Silver level requires earning points in at least 7 criteria and 800 points, and Gold level requires earning points in at least 7 criteria and 1,100 points.

**For more resources including workbooks and planning guides: [www.Scouting.org/jte](http://www.Scouting.org/jte)**



JOURNEY TO EXCELLENCE

**Ship \_\_\_\_\_ of \_\_\_\_\_ District**  
**2019 Scouting's Journey to Excellence**  
**"The BSA method for annual planning and continuous improvement"**

Item	Objective	Bronze Level	Silver Level	Gold Level	Bronze Points	Silver Points	Gold Points
<b>Planning and Budget</b>					<b>Total Points: 200</b>		
#1	<b>Planning and budget:</b> Have a program plan and budget that is regularly reviewed by the committee, and it follows BSA policies relating to fundraising.	Have an annual program plan and budget adopted by the ship committee.	Achieve Bronze, plus ship conducts a planning meeting involving youth leaders for the following program year.	Achieve Silver, plus ship committee meets at least six times during the year to review program plans and finances.	50	100	200
<b>Membership</b>					<b>Total Points: 500</b>		
#2	<b>Building Sea Scouting:</b> Recruit new youth into the ship in order to grow membership.	Have a membership growth plan that includes a recruitment activity and register new members in the ship.	Achieve Bronze, and either increase youth members by 5% or have at least 10 members.	Achieve Silver, and either increase youth members by 10% or have at least 15 members with an increase over last year.	100	200	300
#3	<b>Retention:</b> Retain a significant percentage of youth members.	Reregister 50% of eligible members.	Reregister 60% of eligible members.	Reregister 75% of eligible members.	50	100	200
<b>Program</b>					<b>Total Points: 800</b>		
#4	<b>Activities:</b> Conduct regular activities including a super activity or long cruise.	Conduct at least four activities including a super activity or long cruise.	Conduct at least five activities and at least 50% of youth participate in super activity or long cruise.	Conduct at least six activities and at least 50% of youth participate in a super activity or long cruise.	50	100	200
#5	<b>Leadership:</b> Develop youth who will provide leadership to ship meetings and activities.	Have an elected boatswain, boatswain's mate, yeoman, and purser leading the ship.	Achieve Bronze, plus officers have Quarterdeck meetings at least six times. The ship conducts Quarterdeck training.	Achieve Silver, plus each ship activity has a youth leader.	50	100	200
#6	<b>Advancement:</b> Provide opportunities for advancement and personal development.	Ship members participate in advancement by earning the Apprentice Rank.	Achieve Bronze, plus ship has organized programs addressing fitness and citizenship.	Achieve Silver, plus the ship has members earning the Ordinary, Able or Quartermaster Ranks.	50	100	200
#7	<b>Service:</b> Participate in service projects, with at least one benefiting the chartered organization.	Participate in two service projects and enter the hours on the JTE website.	Participate in three service projects and enter the hours on the JTE website.	Participate in four service projects and enter the hours on the JTE website.	50	100	200
<b>Adult Volunteer Leadership</b>					<b>Total Points: 500</b>		
#8	<b>Leadership recruitment:</b> Have a proactive approach in recruiting sufficient leaders and communicating with parents.	Have a registered mate to assist the Skipper.	Achieve Bronze, plus the ship holds a meeting where plans are reviewed with parents.	Achieve Silver, plus adult leadership is identified prior to the start of the next program year.	50	100	200
#9	<b>Trained leadership:</b> Have trained and engaged leaders at all levels. All leaders are required to have youth protection training.	Skipper or a mate has completed position-specific training.	Achieve Bronze, plus the skipper and all mates have completed position-specific training or, if new, will complete within three months of joining.	Achieve Silver, plus at least two committee members have completed committee training.	100	200	300

- ☐ **Bronze:** Earn at least 550 points by earning points in at least 6 objectives.
- ☐ **Silver:** Earn at least 800 points by earning points in at least 7 objectives.
- ☐ **Gold:** Earn at least 1,100 points by earning points in at least 7 objectives.

**Total points earned:** \_\_\_\_\_

**No. of objectives with points:** \_\_\_\_\_

- ☐ *Our ship has completed online rechartering by the deadline in order to maintain continuity of our program.*
- ☐ *We certify that these requirements have been completed:*

Skipper \_\_\_\_\_ Date \_\_\_\_\_

Boatswain \_\_\_\_\_ Date \_\_\_\_\_

Commissioner \_\_\_\_\_ Date \_\_\_\_\_

*This form should be submitted to the Scout service center or your unit commissioner, as directed by your council.*

# **Scouting's Journey to Excellence**

## **2019 Ship Planning, Performance, and Recognition**

Journey to Excellence uses a balanced approach to measure performance. It guides program planning before the year begins, monitors activities for continuous improvement during the year, and recognizes performance at the end of the year. In planning your strategy, use actual numbers from the previous year to guide your performance improvement goal planning. The period for measuring performance will be the calendar year.

Planning and Budget Measures	
1	The ship has a program plan and budget that is reviewed at all ship committee meetings, and the ship follows BSA policies relating to fundraising and fiscal management as found on the Unit Money-Earning Application form and any other publication that the council has developed for fundraising and fiscal management. A meeting is held with youth leaders where they are involved in developing the plan for the next program year. The ship's program plan should be shared with the unit commissioner.
Membership Measures	
2	The ship has a growth plan, and conducts a formal recruiting event. On December 31, 2019, the ship has an increase in the number of youth members as compared to the number registered on December 31, 2018. A membership growth plan template can be found at <a href="http://www.scouting.org/membership">www.scouting.org/membership</a> .
3	Number of youth members on the most recent charter renewal (A) divided by the number of youth registered at the end of the prior charter year (B) minus any age-outs (C). Total = (A) / (B-C). Age-outs are youth who are too old to reregister as Sea Scouts. If the ship has a December charter, use the one expiring on December 31, 2018; otherwise use the one expiring during 2019.
Program Measures	
4	The ship has regular activities (not including normal ship meetings). Number of youth participating in at least one super activity/long cruise, divided by the number of Sea Scouts registered in the ship on June 30, 2019.
5	The ship has elected youth leaders as boatswain, boatswain's mate, yeoman, and purser who are leading the activities of the ship. Officers hold regular Quarterdeck meetings and receive training. Each ship activity has a youth leader.
6	Ship members earn the Apprentice Rank shortly after joining. Meetings allow ship members to participate in fitness and citizenship activities. The ship encourages achievement through the advanced Sea Scout ranks.
7	The ship participates in at least two service projects during the year and enters them on the Service Hours website or through Scoutbook. The projects may be completed as joint projects with other organizations. At least one project must benefit the chartered organization.
Volunteer Leadership Measures	
8	The ship has Skipper, mate, and a committee of at least three members. Ideally, the chartered organization representative should not be dual registered as one of the committee members. The ship holds a meeting where program plans are shared with parents. Volunteer leaders are selected prior to the next program year.
9	Skipper and mates have had an orientation and have completed youth protection training. Skipper and mates (paid or multiple registration) have completed position-specific training or, if new, will complete within three months of joining. Two committee members have completed committee training.

**Scoring the ship's performance:** To determine the ship's performance level, you will use the above information to determine the points earned for each of the 9 criteria and then add those individual point scores to determine a composite score. Count only the highest point total achieved in any one criterion. Bronze level requires earning at least 550 points in at least 6 criteria, Silver level requires earning points in at least 7 criteria and 800 points, and Gold level requires earning points in at least 7 criteria and 1,100 points.

**For more resources including workbooks and planning guides: [www.Scouting.org/jte](http://www.Scouting.org/jte)**



JOURNEY TO EXCELLENCE



**Post / Club \_\_\_\_\_ of \_\_\_\_\_ District**

**2019 Exploring's Journey to Excellence**

**"Exploring's method for annual planning and continuous improvement"**

Item	Objective	Bronze Level	Silver Level	Gold Level	Bronze Points	Silver Points	Gold Points
<b>Committee and Planning</b>					<b>Total Points:</b>		
							<b>300</b>
#1	<b>Committee and planning:</b> Have an active post or club committee.	Post or club committee adopts an annual plan and meets at least twice a year.	The post or club committee meets at least four times a year.	The post or club committee meets at least six times a year.	100	200	300
<b>Participants and Growth</b>					<b>Total Points:</b>		
							<b>500</b>
#2	<b>Open house:</b> Conduct an open house or recruitment event.	Conduct an open house or recruitment event.	Conduct an open house or recruitment event in November.	Conduct an open house or recruitment event in September or October.	100	200	300
#3	<b>Growth:</b> Recruit and retain youth in the post or club in order to grow membership.	Maintain or grow number of youth participating in post or club programs as compared to the prior year.	Achieve Bronze, plus at least half of the youth remain involved throughout the year.	Achieve Bronze, plus at least two-thirds of the youth remain involved throughout the year.	50	100	200
<b>Program</b>					<b>Total Points:</b>		
							<b>700</b>
#4	<b>Post or club program:</b> Include interactive activities in the post or club program/meetings.	40% of meetings include interactive activities.	70% of meetings include interactive activities.	85% of meetings include interactive activities.	50	100	200
#5	<b>Youth leadership:</b> Have trained youth leadership.	Have active youth officers.	Achieve Bronze, plus post or club Officers' Seminar is conducted for all youth officers.	Achieve Silver, plus at least 3 Explorers complete the requirements as outlined in the Officers' Seminar.	50	100	200
#6	<b>Super activity:</b> The post or club plans and/or participates in a super activity.	Explorers participate in an activity, either nationally, regionally, or locally.	The post or club will plan and conduct it's own super activity.	Achieve Silver with at least 50% Explorers in attendance.	50	100	150
#7	<b>Service projects:</b> The post or club participates in one or more community service projects.	Explorers performed one or more community service projects averaging three hours per registered Explorer.	Explorers performed one or more community service projects averaging four hours per registered Explorer.	Explorers performed one or more community service projects averaging six hours per registered Explorer.	50	100	150
<b>Volunteer Leadership</b>					<b>Total Points:</b>		
							<b>500</b>
#8A	<b>Post adult leadership:</b> Have registered and engaged adult leaders.	Have five registered adult leaders including: Advisor, associate Advisor, committee chair, and two committee members.	Have six registered adult leaders including: Advisor, associate Advisor, committee chair, and two committee members.	Have eight or more registered adult leaders including: Advisor, associate Advisor, committee chair, and two committee members.	100	200	300
#8B	<b>Club adult leadership:</b> Have registered and engaged adult leaders.	Have three registered adult leaders including: Sponsor, a co-sponsor, and a committee member.	Have four registered adult leaders including: Sponsor, co-sponsor, and two committee members.	Have five registered adult leaders including: Sponsor, co-sponsor, and three committee members.	100	200	300
#9	<b>Trained adults:</b> Have trained adult leaders. All adult volunteers have current youth protection training.	Advisor, an associate advisor, sponsor, or a co-sponsor has completed position-specific training.	Achieve Bronze, plus 50% of registered adults have completed Adult Explorer Leader Training.	Achieve Silver, plus 75% of registered adults have completed Adult Explorer Leader Training.	50	100	200

- ☐ **Bronze:** Earn at least 600 points by earning points in at least 6 objectives.
- ☐ **Silver:** Earn at least 900 points by earning points in at least 7 objectives.
- ☐ **Gold:** Earn at least 1,200 points by earning points in at least 7 objectives.

**Total points earned:** \_\_\_\_\_

**No. of objectives with points:** \_\_\_\_\_

- ☐ *Post/Club leaders have met with the executive officer of the participating organization.*
- ☐ *Our post/club has submitted our renewal forms with the necessary signatures and fees prior to the deadline.*
- ☐ *We certify that these requirements have been completed:*

Advisor/Sponsor \_\_\_\_\_ Date \_\_\_\_\_

President \_\_\_\_\_ Date \_\_\_\_\_

LFL Representative \_\_\_\_\_ Date \_\_\_\_\_

*This form should be submitted to the local Learning for Life office.*

# ***Exploring's Journey to Excellence***

## ***2019 Post/Club Planning, Performance, and Recognition***

Journey to Excellence uses a balanced approach to measure performance. The objectives were developed following extensive research into proven indicators of enduring post and club programs. It guides program planning before the year begins, monitors activities for continuous improvement during the year, and recognizes performance at the end of the year. In planning your strategy, use actual numbers from the previous renewal year to chart your progress. Use the criteria in planning your strategy for the coming year to guide your performance improvement. The youth officers should take the lead in making this assessment. The period for measuring performance will be the calendar year.

Committee and Planning Measures	
1	The post or club has a committee that meets throughout the year to support the program.
Participants and Growth Measures	
2	The post or club annually conducts an open house or similar recruiting event.
3	The post or club has an active recruiting program and maintains youth involvement in an annual program.
Program Measures	
4	Post or club meetings consist of interactive activities to engage Explorers beyond listening to lectures, reading handouts, or watching slide shows. This is a proven indicator of post success.
5	The post or club provides youth leadership opportunities and training. Explorers are encouraged to complete the requirements of an officers' seminar.
6	A super activity is a major trip, activity, or project requiring advanced planning and promotion by Explorers. Qualify for Bronze by participating in an activity planned by another group.
7	The post or club participates in one or more community service projects during the year. The projects may be completed as joint projects with other organizations. Criteria is based on average hours per Explorer, not total hours for each Explorer.
Volunteer Leadership Measures	
8	Having a sufficient number of adults is a proven indicator of success and longevity. Posts use the measures outlined in Criterion 8A on the reverse side, while clubs use those described in 8B.
9	All adult volunteers have current youth protection training. Registered leaders have completed Adult Explorer Leader Training.

**Scoring the post's or club's performance:** To determine the performance level, the council will use the above information to measure the points earned for each of the 9 individual criteria and then add those individual point scores to determine a composite score. Bronze level requires earning 600 points in at least 6 criteria, Silver level requires earning 900 points in at least 7 criteria, and Gold level requires earning 1,200 points in at least 7 criteria.



# 2019 Pack Assessment

---

## Pack Contact Details

---

Unit

Date of Contact

Contact Made By

## Training and Membership

---

YPT Current

YPT Expired

YPT Never Taken

Training Data As Of

Leaders Not Trained

Leaders Trained

Leaders Not Trained List

YPT Status List

Youth Registered in Unit

Adults Registered In Unit

## Planning and Budget

---

# 2019 Pack Assessment

---

Have a program plan and budget that is regularly reviewed by the pack committee, and it follows BSA policies relating to fundraising.

Commissioner Comments

---

## Membership

---

Retains a significant percentage of youth members.

Recruit new youth into the pack in order to grow membership

Pack has an effective plan to graduate Webelos Scouts into Boy Scout troop(s).

Commissioner Comments

---

## Program

---

Achieve a high percentage of Cub Scouts earning rank advancements.

Conduct outdoor activities and field trips.

Cub Scouts attend day camp, family camp, and/or resident camp.

Participate in service projects.

Dens and the pack have regular meetings and activities.

Commissioner Comments

---

## Volunteer Leadership

---

# 2019 Pack Assessment

---

Have trained and engaged leaders at all levels. All leaders are required to have youth protection training.

The pack is proactive in recruiting sufficient leaders.

Commissioner Comments

---

## Unit Priorities and Other Details

---

Unit striving to achieve the following JTE Award:

If Key Leader(s) changing within the next 4 months:

Need to discuss unit with ADC/DC (optional)

Have a possible UC candidate in this unit (Enter name and contact information)

Youth Attendance: (only for meetings where youth would be in attendance)

Issues with Key 3

Unit not meeting

Unit with no leader

Unit with no committee

Unit with no new members

Unit conflict with the Chartered Organization

New unit leader lacks orientation or training

Unit with weak leadership

---

## Unit Service Plan

---

Do you want to create a Unit Service Plan?

Yes      No

**Select Add Service Plan to begin.**

Please select a category for this service plan

## 2019 Pack Assessment

---

Describe an action that will help raise assessment of performance (e.g., Develop a budget for the year)

Identify person and entity responsible for the above action. (e.g., Jennifer Jones, committee member)

Target Completion Date

Actual Completion Date

# 2019 Troop Assessment

---

## Troop Contact Details

---

Unit

Date of Contact

Contact Made By

## Training and Membership

---

YPT Current

YPT Expired

YPT Never Taken

Training Data As Of

Leaders Not Trained

Leaders Trained

Leaders Not Trained List

YPT Status List

Youth Registered in Unit

Adults Registered in Unit

## Planning and Budget

---

# 2019 Troop Assessment

---

Planning and Budget: Have a program plan and budget that is regularly reviewed by the committee, and it follows BSA policies related to fundraising.

Commissioner Comments

---

## Membership

---

Retention: Retains a significant percentage of youth members.

Building Boy Scouting: Recruit new youth into the troop in order to grow membership.

Webelos-to-Scout Transition: Troop has an effective plan to recruit Webelos Scouts into the troop.

Commissioner Comments

---

## Program

---

Advancement: Achieve a high percentage of Scouts earning rank advancements.

Short-Term Camping: Conduct short-term or weekend campouts throughout the year.

Long-Term Camping: Participate in a long-term camp with a majority of the troop in attendance.

Service Projects: Participate in service projects, with at least one benefitting the chartered organization.

Patrol Method: Use the patrol method to develop youth leaders.

Commissioner Comments



# 2019 Troop Assessment

---

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## Volunteer Leadership

---

Trained Leadership: Have trained and engaged leaders at all levels. All leaders are required to have youth protection training.

Leadership and Family Engagement: The troop is proactive in recruiting sufficient leaders and communicates regularly with parents.

Commissioner Comments

---

## Unit Priorities and Other Details

---

Unit striving to achieve the following JTE Award:

If Key Leader(s) changing within the next 4 months:

Need to discuss unit with ADC/DC (optional)

Have a possible UC candidate in this unit (Enter name and contact information)

Youth Attendance: (only for meetings where youth would be in attendance)

Issues with Key 3

Unit not meeting

Unit with no leader

Unit with no committee

Unit with no new members

Unit conflict with the Chartered Organization

New unit leader lacks orientation or training

Unit with weak leadership

---

## Unit Service Plan

---

# 2019 Troop Assessment

---

Do you want to create a Unit Service Plan?

Yes      No

## **Select Add Service Plan to begin.**

Please select a category for this service plan

Describe an action that will help raise assessment of performance (e.g., Develop a budget for the year)

Identify person and entity responsible for the above action. (e.g., Jennifer Jones, committee member)

Target Completion Date

Actual Completion Date

# 2019 Crew Assessment

---

## Crew Contact Details

---

Unit

Date of Contact

Contact Made By

## Training and Membership

---

YPT Current

YPT Expired

YPT Never Taken

Training Data As Of

Leaders Not Trained

Leaders Trained

Leaders Not Trained List

YPT Status List

Youth Registered in Unit

Adults Registered In Unit

## Planning and Budget

---

# 2019 Crew Assessment

---

Have a program plan and budget that is regularly reviewed by the committee, and it follows BSA policies relating to fundraising.

Commissioner Comments

---

## Membership

---

Retains a significant percentage of youth members.

Recruit new youth into the crew in order to grow membership.

Commissioner Comments

---

## Program

---

Conduct regular activities including Tier II or Tier III adventure.

Develop youth who will provide leadership to crew meetings and activities.

Participate in service projects, with at least one benefitting the chartered organization.

Provide opportunities for achievement and self-actualization.

Commissioner Comments

---

## Volunteer Leadership

---

Have trained and engaged leaders at all levels. All leaders are

# 2019 Crew Assessment

---

required to have youth protection training.

Have a proactive approach in recruiting sufficient leaders and communicating with parents.

Commissioner Comments

---

## Unit Priorities and Other Details

---

Unit striving to achieve the following JTE Award:

If Key Leader(s) changing within the next 4 months:

Need to discuss unit with ADC/DC (optional)

Have a possible UC candidate in this unit (Enter name and contact information)

Youth Attendance: (only for meetings where youth would be in attendance)

Issues with Key 3

Unit not meeting

Unit with no leader

Unit with no committee

Unit with no new members

Unit conflict with the Chartered Organization

New unit leader lacks orientation or training

Unit with weak leadership

---

## Unit Service Plan

---

Do you want to create a Unit Service Plan?

Yes      No

**Select Add Service Plan to begin.**

Please select a category for this service plan

Describe an action that will help raise assessment of performance (e.g., Develop a budget for the year)

## 2019 Crew Assessment

---

Identify person and entity responsible for the above action. (e.g., Jennifer Jones, committee member)

Target Completion Date

Actual Completion Date

# 2019 Ship Assessment

---

## Ship Contact Details

---

Unit Name

Date of Contact

Contact Made By

---

## Training and Membership

---

YPT Current

YPT Expired

YPT Never Taken

Training Data As Of

Leaders Not Trained

Leaders Trained

Leaders Not Trained List

YPT Status List

Youth Registered in Unit

Adults Registered in Unit

---

## Planning and Budget

---

# 2019 Ship Assessment

---

Planning and Budget: Have a program plan and budget that is regularly reviewed by the committee, and it follows BSA policies relating to fundraising.

Commissioner Comments

---

## Membership

---

Retention: Retains a significant percentage of youth members.

Building Sea Scouting: Recruit new youth into the ship in order to grow membership.

Commissioner Comments

---

## Program

---

Activities: Conduct regular activities including a super activity or long cruise.

Leadership: Develop youth who will provide leadership to ship meetings and activities.

Service: Participate in service projects, with at least one benefitting the chartered organization.

Advancement: Provide opportunities for advancement and personal development.

Commissioner Comments

---

## Volunteer Leadership

---



# 2019 Ship Assessment

---

Trained Leadership: Have trained and engaged leaders at all levels. All leaders are required to have youth protection training.

Leadership Recruitment: Have a proactive approach in recruiting sufficient leaders and communicating with parents.

Commissioner Comments

---

## Unit Priorities and Other Details

---

Unit striving to achieve the following JTE Award:

If Key Leader(s) changing within the next 4 months:

Need to discuss unit with ADC/DC (optional)

Have a possible UC candidate in this unit (Enter name and contact information)

Youth Attendance: (only for meetings where youth would be in attendance)

Issues with Key 3

Unit not meeting

Unit with no leader

Unit with no committee

Unit with no new members

Unit conflict with the Chartered Organization

New unit leader lacks orientation or training

Unit with weak leadership

---

## Unit Service Plan

---

Do you want to create a Unit Service Plan?

Yes      No

**Select Add Service Plan to begin.**

# 2019 Ship Assessment

---

Please select a category for this service plan

Describe an action that will help raise assessment of performance (e.g., Develop a budget for the year)

Identify person and entity responsible for the above action. (e.g., Jennifer Jones, committee member)

Target Completion Date

Actual Completion Date

# 2019 Post/Club Assessment

## Post/Club Contact Details

Unit

Date of Contact

Contact Made By

## Participation

YPT Current

YPT Expired

YPT Never Taken

Training Data As Of

Leaders Not Trained

Leaders Trained

Leaders Not Trained List

YPT Status List

Youth Enrolled in Unit

Adults Enrolled In Unit

## Committee and Planning

Committee and Planning Assessment Score

# 2019 Post/Club Assessment

---

Committee and Planning: Have an active post or club committee.

Commissioner Comments

---

## Participants and Growth

---

Participants and Growth Assessment Score

Open house: Conduct an open house or recruitment event.

Growth: Recruit and retain youth in the post in order to grow membership.

Commissioner Comments

---

## Program

---

Post or club program: Include interactive activities in the post or club program/meetings.

Youth leadership: Have trained youth leadership.

Super activity: The post or club plans and/or participates in a super activity

The post or club participates in one or more community service projects.

Commissioner Comments

---

## Volunteer Leadership

---

# 2019 Post/Club Assessment

---

Post/Club adult leadership: Have registered and engaged adult leaders.

Club adult leadership: Have registered and engaged adult leaders

Trained adults: Have trained adult leaders. All adult volunteers have current youth protection training.

Commissioner Comments

---

## Unit Priorities and Other Details

---

Unit striving to achieve the following JTE Award:

If Key Leader(s) changing within the next 4 months:

Committee and Planning

Participants and Growth

Program

Leadership (Youth or Adult)

Need to discuss unit with ADC/DC (optional)

Have a possible UC candidate in this unit (Enter name and contact information)

Youth Attendance: (only for meetings where youth would be in attendance)

Issues with Key Leaders

Unit not meeting

Unit with no leader

Unit with no committee

Unit with no new members

Unit conflict with the Chartered/Participating Org

# 2019 Post/Club Assessment

---

New unit leader lacks orientation or training

Unit with weak leadership

---

## Unit Service Plan

---

Do you want to create a Unit Service Plan?

Yes      No

### Select Add Service Plan to begin.

Please select a category for this service plan

Describe an action that will help raise assessment of performance (e.g., Develop a budget for the year)

Identify person and entity responsible for the above action. (e.g., Jennifer Jones, committee member)

Target Completion Date

Actual Completion Date

Completed Sample

Date budget completed: July 15

Pack No.: 1234

District: Susquehanna

Projected No. of Cub Scouts: 50  
Projected No. of registered adults: 10

PACK OPERATING BUDGET

UNIT DETAIL:

Cubmaster: \_\_\_\_\_  
Assistant Cubmaster: \_\_\_\_\_  
Committee chairperson: \_\_\_\_\_  
Treasurer: \_\_\_\_\_  
Popcorn chairperson: \_\_\_\_\_

Date budget completed: \_\_\_\_\_  
Pack No. \_\_\_\_\_  
District: \_\_\_\_\_  
Projected No. of Cub Scouts: \_\_\_\_\_  
Projected No. of registered adults: \_\_\_\_\_

Sample Pack Budget

Annual Cost Per Scout/Unit	No. of Scouts/Adults	Total Unit Cost
\$ 24.00	60	\$ 1,440.00
\$ 40.00	1	\$ 40.00
\$ 12.00	50	\$ 600.00
\$ 1.00	60	\$ 60.00
\$ 12.00	50	\$ 600.00
\$ 10.00	50	\$ 500.00
\$ 10.00	6	\$ 60.00
\$ 10.00	50	\$ 500.00
\$ 8.00	50	\$ 400.00
\$ 6.00	10	\$ 60.00
\$ 5.00	50	\$ 250.00
\$ 10.00	50	\$ 500.00
\$ 10.00	50	\$ 500.00
\$ 10.00	50	\$ 500.00
\$ 75.00	x 40	= \$ 3,000.00
\$ 130.00	x 30	= \$ 3,900.00
\$ 145.00	x 15	= \$ 2,175.00
\$ 40.00	x 30	= \$ 1,200.00
\$ 60.00	x 20	= \$ 1,200.00
\$ 20.00	50	\$ 1,000.00
\$ 5.00	5	\$ 25.00
\$ 30.00	x 20	= \$ 600.00
\$ 1.00	x 50	= \$ 50.00
\$ 0.50	x 50	= \$ 25.00
		\$ 19,185.00
\$ 40.00	50	\$ 2,000.00
\$ 500.00	1	\$ 500.00
\$		\$ 2,500.00
		\$ 16,685.00

PROGRAM EXPENSES:

Registration fees (1) Total youth + adults @ \$15 ea.  
Unit Liability Insurance fee (2) Yearly flat fee @ \$40  
Boys' Life (3) Total subscriptions @ \$12 ea.  
Accident insurance fees (4) Total youth + adults @ \$ ea.  
Advancement (5) Ideally, 100% of youth included in activity pins, belt loops, ranks, etc. (example @ \$12 ea.)  
Recognition (5) Handbooks/neckerchiefs One for each youth @ \$10 ea.  
Pack leaders Thank-yous, veteran awards, etc.  
Special events (6) Blue and gold banquet  
Pinewood derby  
Graduation  
Special activities (6) Location  
Field trip A  
Field trip B  
Field trip C  
Camp (7)  
Cub Scout day camp  
Cub Scout resident camp  
Webelos resident camp  
Family camping  
Leader's fees  
Program materials (8) Ceremony supplies, bridge crossings, camping items, etc.  
Leader basic training (9) leaders @ \$ ea.  
Full uniforms (10) Every Cub Scout in full uniform  
Reserve fund (11) Registration scholarships  
Other expenses (12) Contingency funds  
A) TOTAL UNIT BUDGETED PROGRAM EXPENSES \$ 40.00  
INCOME:  
Annual dues (monthly amount x 10 or 12 months)  
Surplus from prior year (beginning fund balance)  
Other income source (parent payments, etc.)  
B) INCOME SUBTOTAL  
C) TOTAL FUNDRAISING NEED (A minus B)

\$ 47,671 x 35% = \$ 16,685  
Gross Sales Commission Need  
(+/- 35% includes qualifying for all bonus dollars)

\$ 47,671 / 50 Cub Scouts = \$ 953

POPCORN SALE PACK BUDGET (Should equal C above)

(Check with your local council for commission percentage and bonuses.)

Need / Commission = Pack Goal

Pack Goal / No. Cub Scouts = Cub Scout Goal

Sample Troop Budget				Troop Operating Budget				Actual Budget			
Annual Cost Per Scout/Unit	No. of Scouts/ Adults	Total Cost	Unit Cost			Annual Cost Per Person	No. of Scouts/ Adults	Total Cost	Unit Cost		
				<b>PROGRAM EXPENSES:</b>							
\$ 24.00	35	\$ 840.00		Registration and insurance fees	Total youth + adults @ \$24 ea.	\$ 24.00		\$ -			
\$ 12.00	25	\$ 300.00		Boys' Life	Total subscriptions @ \$12 ea.	\$ 12.00		\$ -			
\$ 40.00	1	\$ 40.00		Unit charter fee	Yearly flat fee @ \$40			\$ 40.00			
\$ 9.00	25	\$ 225.00		Advancement	Ideally, 100% of youth included in badges and ranks (example @ \$9 ea.)	\$ 9.00		\$ -			
\$ 15.00	25	\$ 375.00		Camping trips	Location			\$ -			
\$ 15.00	25	\$ 375.00		(1) Camping trip				\$ -			
\$ 15.00	25	\$ 375.00		(2) Camping trip				\$ -			
\$ 15.00	25	\$ 375.00		(3) Camping trip				\$ -			
\$ 15.00	25	\$ 375.00		(4) Camping trip				\$ -			
\$ 15.00	25	\$ 375.00		(5) Camping trip				\$ -			
\$ 15.00	25	\$ 375.00		(6) Camping trip				\$ -			
\$ 20.00	25	\$ 500.00		District events	Camporees (2)			\$ -			
\$ 15.00	25	\$ 375.00			Other (1)			\$ -			
\$ 15.00	25	\$ 375.00		Special activities	Merit badge day, first aid rally, etc.			\$ -			
\$ 10.00	10	\$ 100.00		Field trips	Location			\$ -			
\$ 180.00	1	\$ 180.00		Handbooks	One for each new youth @ \$10 ea.	\$ 10.00		\$ -			
\$ 25.00	5	\$ 125.00		Adult leader training	Outdoor Skills			\$ -			
\$ 20.00	2	\$ 40.00		Unit equipment purchases	Tents, cook stoves, etc.			\$ -			
\$ 50.00	2	\$ 100.00		Leader camp fees				\$ -			
\$ 50.00	1	\$ 50.00		Leader recognition	Thank yous, veterans awards, etc.			\$ -			
		\$ 5,500.00		<b>TOTAL UNIT BUDGETED PROGRAM EXPENSES:</b>				\$ 40.00			
				<b>INCOME:</b>							
\$ 40.00	25	\$ 1,000.00		Annual dues (monthly amount x 10 or 12 months)				\$ -			
\$ 500.00	1	\$ 500.00		Surplus from prior year (beginning fund balance)				\$ -			
		\$ -		Other income source				\$ -			
		\$ 1,500.00		<b>INCOME SUBTOTAL:</b>				\$ -			
		\$ 4,000.00		<b>TOTAL FUNDRAISING NEED:</b>				\$ -			
				<b>POPCORN SALE TROOP GOAL:</b>							
				% includes qualifying for all bonus dollars				\$ -			
\$ 12,857.00	x 25%	= \$ 3,214.25				Need	Commission	Unit goal			
\$ 12,857.00	/ 25	= \$ 514.28		<b>POPCORN SALES GOAL PER MEMBER:</b>				\$ -			
Unit Goal	No. of Members	Member Goal				Sales goal	No. Scouts	Scout goal			
Camp Fees Budget											
\$ 240.00	x 25	= \$ 6,000.00		*Resident camp	*Total youth @ \$240 ea.			\$ 500.00			
		\$ 500.00		Additional popcorn sales that would cover summer camp costs				Additional camp sales goal per Scout			
<b>UNIT DETAIL:</b>											
Date budget completed:	July 1			Leader:		Date budget completed:					
Unit No.:	555			Assistant Leader:		Unit No.:					
District:	Somewhere			Committee chair:		District:					
Projected No. of Scouts:	25			Treasurer:		Projected No. of Scouts:					
				Popcorn chair:							
				<b>OPTIONAL OPPORTUNITIES:</b>							
\$ 600.00	12	\$ 7,200.00		High adventure	Philmont, Sea Base, jamboree, etc. approx \$1,200 ea.			\$ -			

\* Many units include all or a portion of the resident camp fee in the annual budget. This helps ensure that all Scouts have the opportunity to attend.





**Sea Scouts**  
**Ship 100**  
**Jan-Dec 2018**

<u>Income</u>			<u>Budget</u>
Dues	Crew - Annually	(7*300)	2,100.00
Dues	Crew - Quarterly	(8*4*80)	2,560.00
Dues	Aux	(2*160)	320.00
Dues	Mid	(0*200)	-
Donations			800.00
Fundraiser			-

**Total Income** **5,780.00**

<u>Expenses</u>			<u>Budget</u>
Recharter Fee			600.00
Mid-term Registrations			-
Boat Registration Fees			500.00
Boat Insurance		750.00	
	Blue November		200.00
	Ben Chase		150.00
	Dominion		
	Centurion		
	Tide Breaker		
	Captain Kidd		300.00
	Four Winns		100.00

Boat US Insurance - Towing	150.00
patches	150.00
Bank Fees	40.00
slip rental	1,700.00
Equipment and Repairs (incl Charts and Guides)	1,550.00
Office Supplies	
First Aid Kits	50.00
Sign-up Genius/Troop Track	100.00
Website Fees	40.00
Recruiting	50.00
Non-passthrough event fees (food, etc)	
Blue November-electric	100.00

**Total Expenses** **5,780.00**

Misc	600
BC Sail	650
BC Paint	100
Oil and Such	200
	<b>1,550</b>

321.11 Per Scout

COMPLETED SAMPLE			UNIT OPERATING BUDGET		
Date budget completed:		March 31	UNIT DETAIL:		Date budget completed:
Post/Club No.:		343	Advisor/Sponsor:		Post/Club No.:
District:		Cherokee	Associate Advisor/Sponsor:		District:
Projected No. of Explorers:		40	Committee chairperson:		Projected No. of Explorers:
Projected No. of Leaders:		10	Treasurer:		Projected No. of Leaders:
Fundraiser Chairperson:					
Sample Program Budget			Actual Budget		
Annual Cost Per Explorer/Unit	No. of Explorers/Adults	Total Unit Cost			
\$ 24.00	50	\$ 1,200.00			
\$ 40.00	1	\$ 40.00			
\$ 1.00	50	\$ 50.00			
\$ 6.00	40	\$ 240.00			
\$ 10.00	10	\$ 100.00			
\$ 25.00	40	\$ 1,000.00			
\$ 200.00	40	\$ 8,000.00			
\$ 6.00	40	\$ 240.00			
		\$ -			
\$ 10.00	50	\$ 500.00			
\$ 10.00	50	\$ 500.00			
\$ 10.00	50	\$ 500.00			
\$ 20.00	50	\$ 1,000.00			
\$ 5.00	5	\$ 25.00			
\$ 30.00 x 20		= \$ 600.00			
\$ 1.00 x 50		= \$ 50.00			
\$ 0.50 x 50		= \$ 25.00			
		\$ 14,070.00			
\$ 50.00	50	\$ 2,500.00			
\$ 500.00	1	\$ 500.00			
\$		\$			
\$		\$ 3,000.00			
		\$ 11,070.00			
PROGRAM EXPENSES:					
Registration fees			Total youth + adults @ \$24 ea.		
Unit Liability Insurance fee			Yearly flat fee @ \$40		
Accident insurance fees			Total youth + adults @ \$_____ ea.		
Recognition Proficiency awards			One for each youth @ \$_____ ea.		
Leaders			Thank-yous, leader awards, etc.		
Special events			Exploring After Dark, coord. by council		
			Regional competition		
			Graduation		
Special activities			Location		
Field trip A					
Field trip B					
Field trip C					
Program materials			boots, name badge, tool, etc.		
Leader/Youth training			Coord. by council, \$_____ ea.		
Uniforms			Field uniform		
Reserve fund			Registration scholarships		
Other expenses			Contingency funds		
A) TOTAL EXPENSES			A \$ 40.00		
INCOME:					
Annual program fees per Explorer (monthly amount x 10 or 12 months)					
Surplus from prior year (beginning fund balance)					
Other income source (parent payments, etc.)					
Other income source (parent payments, etc.)					
B) TOTAL INCOME			B		
C) TOTAL FUNDRAISING NEED (A minus B)			C		
CAREER CARD SALE UNIT BUDGET (Should equal C above)					
(Check with your local council for commission percentage and bonuses.)					
\$ 22,140 x 50% = \$ 11,070					
Gross Sales Commission = Need					
\$ 22,140 / 40 Explorers = \$ 553.50					
Unit Goal / No. Explorers = Per Explorer Goal					
CAREER CARD SALES GOAL / EXPLORER					



# CUB SCOUT POSITION TRAINED REQUIREMENTS

THE ONLINE TRAINING PLANS LISTED BELOW ARE ALSO AVAILABLE IN A CLASSROOM FORMAT:  
Cubmaster & Assistant Cubmaster: C40 Cubmaster & Asst. Cubmaster Position Specific Training  
Den Leader: C42 Cub Scout Den Leader & Asst. Den Leader Position Specific Training  
Committee Chair & Pack Committee: C60 Pack Committee Challenge

CLASSROOM  
OPTION

CUBMASTER & ASSISTANT CUBMASTER		
BEFORE 1ST MEETING		
SCO_225	THE CUBMASTER	11:36
SCO_226	LEADING PACK MEETINGS	13:15
SCO_210	HOW DENS & PACKS WORK	11:28
SCO_209	EFFECTIVE LEADERSHIP	7:21
		TOTAL TIME: 33 MIN
FIRST 30 DAYS		
SCO_200	CUB SCOUTING PURPOSES	6:08
SCO_202	CUB SCOUTING IDEALS	13:35
SCO_204	THE METHODS OF CUB SCOUTING	4:13
SCO_214	CUB SCOUT ADVANCEMENT	3:46
SCO_216	ADVANCEMENT RECOGNITION & RECORDING	9:41
SCO_219	THE PACK COMMITTEE	16:59
SCO_205	WORKING WITH PARENTS & FAMILIES	5:34
SCO_218	SELECTING LEADERS	7:57
SCO_217	CORE RESOURCES FOR LEADERS	6:30
		TOTAL TIME: 1 HOUR 14 MIN
POSITION TRAINED		
SCO_222	NINE ELEMENTS OF EFFECTIVE PLANNING	1:57
SCO_227	ANNUAL PROGRAM PLANNING	14:35
SCO_223	MONTHLY PLANNING	4:24
SCO_201	YEAR ROUND FUN	12:38
SCO_224	WORKING WITH BOYS - OVERVIEW	6:01
SCO_230	DEN CHIEF ROLES & RESPONSIBILITIES	3:07
SCO_228	PACK FUNDING	11:17
SCO_211	CUB SCOUT UNIFORM	13:39
SCO_213	CUB SCOUT INSIGNIA	4:43
SCO_212	LEADER UNIFORM	3:39
SCO_206	SUPPLEMENTAL LEADER RESOURCES	9:10
SCO_220	SCOUTINGS ORGANIZATIONAL STRUCTURE	7:02
SCO_215	OTHER AWARDS CUB SCOUTS CAN EARN	4:41
		TOTAL TIME: 1 HOUR 45 MIN

DEN LEADER & ASSISTANT DEN LEADER		
BEFORE 1ST MEETING		
SCO_202	CUB SCOUTING IDEALS	13:35
SCO_214	CUB SCOUT ADVANCEMENT	3:46
SCO_208	LEADING DEN MEETINGS	13:08
SCO_203	DEN DISCIPLINE	15:15
		TOTAL TIME: 45 MIN
FIRST 30 DAYS		
SCO_200	CUB SCOUTING PURPOSES	6:08
SCO_204	THE METHODS OF CUB SCOUTING	4:13
SCO_216	ADVANCEMENT RECOGNITION & RECORDING	9:41
SCO_210	HOW DENS & PACKS WORK	11:28
SCO_209	EFFECTIVE LEADERSHIP	7:21
SCO_217	CORE RESOURCES FOR LEADERS	6:30
SCO_224	WORKING WITH BOYS - OVERVIEW	6:01
		TOTAL TIME: 56 MIN
POSITION TRAINED		
SCO_205	WORKING WITH PARENTS & FAMILIES	5:34
SCO_211	CUB SCOUT UNIFORM	13:39
SCO_213	CUB SCOUT INSIGNIA	4:43
SCO_212	LEADER UNIFORM	3:39
SCO_215	OTHER AWARDS CUB SCOUTS CAN EARN	4:41
SCO_227	ANNUAL PROGRAM PLANNING	14:35
SCO_201	YEAR ROUND FUN	12:38
SCO_221	YOUTH LEADERSHIP POSITIONS	4:57
SCO_230	DEN CHIEF ROLES & RESPONSIBILITIES	3:07
SCO_206	SUPPLEMENTAL LEADER RESOURCES	9:10
SCO_220	SCOUTINGS ORGANIZATIONAL STRUCTURE	7:02
		TOTAL TIME: 1 HOUR 23 MIN

COMMITTEE CHAIR & PACK COMMITTEE		
BEFORE 1ST MEETING		
SCO_219	THE PACK COMMITTEE	16:59
SCO_210	HOW DENS & PACKS WORK	11:28
SCO_200	CUB SCOUTING PURPOSES	6:08
SCO_204	THE METHODS OF CUB SCOUTING	4:13
SCO_202	CUB SCOUTING IDEALS	13:35
		TOTAL TIME: 52 MIN
FIRST 30 DAYS		
SCO_222	NINE ELEMENTS OF EFFECTIVE PLANNING	1:57
SCO_227	ANNUAL PROGRAM PLANNING	14:35
SCO_223	MONTHLY PLANNING	4:24
SCO_229	BUILDING THE PACKS BUDGET	5:40
SCO_228	PACK FUNDING	11:17
SCO_225	THE CUBMASTER	11:36
SCO_218	SELECTING LEADERS	7:57
SCO_209	EFFECTIVE LEADERSHIP	7:21
		TOTAL TIME: 1 HOUR 4 MIN
POSITION TRAINED		
SCO_214	CUB SCOUT ADVANCEMENT	1:57
SCO_216	ADVANCEMENT RECOGNITION & RECORDING	14:35
SCO_215	OTHER AWARDS CUB SCOUTS CAN EARN	4:24
SCO_201	YEAR ROUND FUN	5:40
SCO_224	WORKING WITH BOYS - OVERVIEW	11:17
SCO_205	WORKING WITH PARENTS & FAMILIES	11:36
SCO_217	CORE RESOURCES FOR LEADERS	7:57
SCO_206	SUPPLEMENTAL LEADER RESOURCES	7:21
SCO_220	SCOUTINGS ORGANIZATIONAL STRUCTURE	7:02
SCO_530	JOURNEY TO EXCELLENCE	12:46
		TOTAL TIME: 1 HOUR 25 MIN

\*In addition to the learning plans above, Youth Protection training is required for all BSA registered volunteers.



# BOY SCOUT/VARSITY POSITION TRAINED REQUIREMENTS

## SCOUTMASTER & ASSISTANT SCOUTMASTER

### BEFORE 1ST MEETING

SCO_400	SCOUTING ORGANIZATION FOR BOY SCOUTING	12:20
SCO_401	ROLE OF THE UNIT KEY 3 FOR BOY SCOUTING	6:44
SCO_402	AIMS & METHODS OF BOY SCOUTING	7:41
SCO_403	IDEALS & BELIEFS OF BOY SCOUTING	8:29
SCO_404	SCOUTMASTER & PATROL LEADERS	12:10
SCO_411	TROOP MEETINGS FOR BOY SCOUTING	13:28

TOTAL TIME: 1 HOUR 1 MIN

### FIRST 30 DAYS

SCO_410	PATROL LEADERS COUNCIL MEETING	11:29
SCO_405	PATROL METHOD FOR BOY SCOUTING	7:59
SCO_406	OUTDOOR PROGRAMS FOR BOY SCOUTING	9:02
SCO_407	ADVANCEMENT FOR BOY SCOUTING	9:46
SCO_412	TROOP COMMITTEE FOR BOY SCOUTING	13:09
SCO_413	TROOP COMMITTEE MEETINGS	5:33

TOTAL TIME: 57 MIN

### POSITION TRAINED

SCO_408	UNIFORMS FOR BOY SCOUTING	9:52
SCO_409	LEADER UNIFORMS FOR BOY SCOUTING	6:17
SCO_414	ANNUAL PLANNING FOR BOY SCOUTING	14:52
SCO_415	INTRO TO MERIT BADGES FOR BOY SCOUTING	11:36
SCO_418	OUTDOOR ETHICS FOR BOY SCOUTING	8:06

TOTAL TIME: 51 MIN

## MERIT BADGE COUNSELORS

### BEFORE 1ST MEETING

SCO_402	AIMS & METHODS OF SCOUTING	7:41
SCO_403	IDEALS & BELIEFS OF BOY SCOUTING	8:29
SCO_416	MERIT BADGE COUNSELORS FOR BOY SCOUTING	9:45
SCO_415	INTRO TO MERIT BADGES FOR BOY SCOUTING	11:36
SCO_417	MERIT BADGE COUNSELORS SIGN UP	5:05

TOTAL TIME: 43 MIN

### POSITION TRAINED

SCO_407	ADVANCEMENT FOR BOY SCOUTING	9:46
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TOTAL TIME: 10 MIN

## TROOP/TEAM COMMITTEE CHAIR & COMMITTEE

### BEFORE 1ST MEETING

SCO_400	SCOUTING ORGANIZATION FOR BOY SCOUTING	12:20
SCO_401	ROLE OF THE UNIT KEY 3 FOR BOY SCOUTING	6:44
SCO_402	AIMS & METHODS OF BOY SCOUTING	7:41
SCO_403	IDEALS & BELIEFS OF BOY SCOUTING	8:29
SCO_404	SCOUTMASTER & PATROL LEADERS	12:10

TOTAL TIME: 47 MIN

### FIRST 30 DAYS

SCO_405	PATROL METHOD FOR BOY SCOUTING	7:59
SCO_410	PATROL LEADERS COUNCIL MEETING	11:29
SCO_411	TROOP MEETINGS FOR BOY SCOUTING	13:28
SCO_412	TROOP COMMITTEE FOR BOY SCOUTING	13:09
SCO_413	TROOP COMMITTEE MEETINGS	5:33

TOTAL TIME: 52 MIN

### POSITION TRAINED

SCO_406	OUTDOOR PROGRAMS FOR BOY SCOUTING	9:02
SCO_407	ADVANCEMENT FOR BOY SCOUTING	9:46
SCO_408	UNIFORMS FOR BOY SCOUTING	9:52
SCO_409	LEADER UNIFORMS FOR BOY SCOUTING	6:17
SCO_414	ANNUAL PLANNING FOR BOY SCOUTING	14:52
SCO_415	INTRO TO MERIT BADGES FOR BOY SCOUTING	11:36
SCO_530	JOURNEY TO EXCELLENCE	12:46

TOTAL TIME: 1 HOUR 2 MIN

## CLASSROOM OPTION

### THE ONLINE TRAINING PLANS LISTED ABOVE ARE ALSO AVAILABLE IN A

#### CLASSROOM FORMAT:

Scoutmaster & Assistant Scoutmaster: S24 Scoutmaster Specific Training  
Merit Badge Counselor: D76 Merit Badge Counselor Orientation Training  
Troop/Team Committee Chair & Committee: WS10 Troop Committee Challenge

\*Youth Protection training is also required for all BSA registered volunteers..

S11-IOLS training is also required for Scoutmasters and coaches to be classified as position trained.



# VENTURING POSITION TRAINED REQUIREMENTS

## CREW ADVISOR & ASSOCIATE ADVISOR

### BEFORE 1ST MEETING

SCO_101	GETTING STARTED	8:41
SCO_108	ADVISING VS. LEADING	10:46
SCO_109	POSITIVE YOUTH DEVELOPMENT	10:37
		<b>TOTAL TIME: 31 MIN</b>

### FIRST 30 DAYS

SCO_102	OFFICER SELECTION	4:56
SCO_103	CREW STRUCTURE	8:52
SCO_107	EVENT PLANNING	16:56
SCO_110	AWARDS PROGRAM	12:00
SCO_111	OFFICER TRAINING	6:43
		<b>TOTAL TIME: 50 MIN</b>

### POSITION TRAINED

SCO_104	MEMBERSHIP RECRUITING	6:16
SCO_105	FUNDRAISING & BUDGETING	9:29
SCO_112	ANNUAL PROGRAM PLANNING	14:19
SCO_113	SELECTING ADVISORS	8:50
SCO_114	INTERACTING WITH YOUNG ADULTS	17:10
		<b>TOTAL TIME: 56 MIN</b>

## COMMITTEE CHAIR & COMMITTEE MEMBER

### BEFORE 1ST MEETING

SCO_101	GETTING STARTED	8:41
SCO_103	CREW STRUCTURE	8:52
SCO_108	ADVISING VS. LEADING	10:46
		<b>TOTAL TIME: 29 MIN</b>

### FIRST 30 DAYS

SCO_105	FUNDRAISING & BUDGETING	9:29
SCO_107	EVENT PLANNING	16:56
SCO_109	POSITIVE YOUTH DEVELOPMENT	10:37
SCO_113	SELECTING ADVISORS	8:50
		<b>TOTAL TIME: 46 MIN</b>

### POSITION TRAINED

SCO_102	OFFICER SELECTION	4:56
SCO_104	MEMBERSHIP RECRUITING	6:16
SCO_110	AWARDS PROGRAM	12:00
SCO_111	OFFICER TRAINING	6:43
SCO_112	ANNUAL PROGRAM PLANNING	14:19
SCO_114	INTERACTING WITH YOUNG ADULTS	17:10
SCO_530	JOURNEY TO EXCELLENCE	12:46
		<b>TOTAL TIME: 1 HOUR 14 MIN</b>

## BOARD OF REVIEW

### BEFORE 1ST MEETING

SCO_101	GETTING STARTED	8:41
SCO_106	BOARD OF REVIEW	17:11
		<b>TOTAL TIME: 26 MIN</b>

## CLASSROOM OPTION

THE ONLINE TRAINING PLANS LISTED ABOVE ARE ALSO AVAILABLE IN A CLASSROOM FORMAT:

Crew Advisor & Associate Crew Advisor: P21 Venturing Leader Specific Training  
Crew Committee Chair & Crew Committee Member: WS2 Crew Committee Specific Training

\*In addition to the learning plans above, Youth Protection training is required for all BSA registered volunteers.

# EXPLORING POSITION TRAINED REQUIREMENTS

## ADVISOR & ASSOCIATE ADVISOR

### BEFORE 1ST MEETING

SCO_314	OPEN HOUSE FOR EXPLORING	10:44
SCO_305	PARTS OF A MEETING FOR EXPLORING	4:20
SCO_309	SAFETY TIPS FOR EXPLORING	13:29
SCO_301	STRUCTURE OF AN EXPLORING PROGRAM	11:56
SCO_302	WHAT IS EXPLORING?	10:03
SCO_316	ACTIVITY PLANNING FOR EXPLORING	9:26
SCO_311	ANNUAL PROGRAM PLANNING FOR EXPLORING	11:01
		TOTAL TIME: 1 HOUR 11 MIN

### FIRST 30 DAYS

SCO_310	DEVELOPING SOPS & BYLAWS FOR EXPLORING	5:20
SCO_313	YOUTH OFFICER ELECTIONS FOR EXPLORING	7:36
SCO_312	YOUTH-LED PROGRAMS FOR EXPLORING	9:36
		TOTAL TIME: 23 MIN

### POSITION TRAINED

SCO_317	CONDUCTING AN OFFICER SEMINAR FOR EXPLORING	5:55
SCO_307	METHODS OF EXPLORING	9:06
		TOTAL TIME: 15 MIN

## POST/CLUB COMMITTEE CHAIR & COMMITTEE MEMBER

### BEFORE 1ST MEETING

SCO_308	REGISTERING & RENEWING FOR EXPLORING	7:51
SCO_309	SAFETY TIPS FOR EXPLORING	13:29
SCO_314	OPEN HOUSE FOR EXPLORING	10:44
SCO_311	ANNUAL PROGRAM PLANNING FOR EXPLORING	11:01
SCO_303	BENEFITS OF EXPLORING	9:21
		TOTAL TIME: 53 MIN

### FIRST 30 DAYS

SCO_310	DEVELOPING SOPS & BYLAWS FOR EXPLORING	5:20
SCO_306	MARKETING YOUR EXPLORING PROGRAM	13:50
SCO_312	YOUTH-LED PROGRAMS FOR EXPLORING	9:36
SCO_316	ACTIVITY PLANNING FOR EXPLORING	9:26
		TOTAL TIME: 39 MIN

### POSITION TRAINED

SCO_315	PROGRAM FUNDRAISING FOR EXPLORING	5:13
SCO_307	METHODS OF EXPLORING	9:06
SCO_530	JOURNEY TO EXCELLENCE	12:46
		TOTAL TIME: 27 MIN

## SERVICE TEAM MEMBER

### BEFORE 1ST MEETING

SCO_301	STRUCTURE OF AN EXPLORING PROGRAM	11:56
SCO_302	WHAT IS EXPLORING?	10:03
SCO_303	BENEFITS OF EXPLORING	9:21
SCO_305	PARTS OF A MEETING FOR EXPLORING	4:20
SCO_318	SERVICE TEAM ORIENTATION FOR EXPLORING	10:48
		TOTAL TIME: 47 MIN

### FIRST 30 DAYS

SCO_308	REGISTERING & RENEWING FOR EXPLORING	7:51
SCO_309	SAFETY TIPS FOR EXPLORING	13:29
SCO_311	ANNUAL PROGRAM PLANNING FOR EXPLORING	11:01
SCO_314	OPEN HOUSE FOR EXPLORING	10:44
		TOTAL TIME: 44 MIN

### POSITION TRAINED

SCO_307	METHODS OF EXPLORING	9:06
SCO_310	DEVELOPING SOPS & BYLAWS FOR EXPLORING	5:20
SCO_306	MARKETING YOUR EXPLORING PROGRAM	13:50
SCO_315	PROGRAM FUNDRAISING FOR EXPLORING	5:13
		TOTAL TIME: 34 MIN

\*In addition to the learning plans above, Youth Protection training is required for all Exploring registered volunteers.



# SEA SCOUTING POSITION TRAINED REQUIREMENTS

ADULT LEADER			
BASIC TRAINING			
SCO__600	SEA SCOUT GETTING STARTED	11:56	
SCO__601	STARTING & REORGANIZING YOUR SHIP	9:25	
SCO__602	PLANNING YOUR SHIPS PROGRAM	9:13	
SCO__603	SEA SCOUT YOUTH LEADERSHIP DEVELOPMENT	7:41	
SCO__604	SEA SCOUT RESOURCES	11:22	
SCO__605	SEA SCOUT ADVANCEMENT	6:24	
SCO__606	SEA SCOUT UNIFORMS	8:55	
		TOTAL TIME: 1 HOUR 5 MIN	
OPTIONAL TRAINING			
SCO__620	PLANNING A LONG CRUISE	13:39	
SCO__621	EXECUTING A LONG CRUISE	19:28	
		TOTAL TIME: 34 MIN	

CLASSROOM  
OPTION

THE ONLINE TRAINING PLAN LISTED ABOVE IS ALSO AVAILABLE IN A CLASSROOM FORMAT:

Skipper: P44 Sea Scout Adult Leader Basic Training  
Mate: P44 Sea Scout Adult Leader Basic Training  
Ship Committee Chairman: P44 Sea Scout Adult Leader Basic Training  
Ship Committee: P44 Sea Scout Adult Leader Basic Training

\*In addition to the learning plans above, Youth Protection training is required for all BSA registered volunteers.



# National Summertime Pack Award Application



Cub Scout Pack No. \_\_\_\_\_ of Chartered Organization \_\_\_\_\_ Name \_\_\_\_\_

has qualified for this award by conducting a pack activity in the summer months of \_\_\_\_\_ Year \_\_\_\_\_

	JUNE	JULY	AUGUST
Type of pack activity	_____	_____	_____
Number of dens participating	_____	_____	_____
Number of dens qualifying (50 percent of the den's Cub Scouts participating)	_____	_____	_____
Number of the pack's Tiger Scouts participating	_____	_____	_____
Number of the pack's Wolf Scouts participating	_____	_____	_____
Number of the pack's Bear Scouts participating	_____	_____	_____
Number of the pack's Webelos Scouts participating	_____	_____	_____
Number of parents/family members participating	_____	_____	_____

Please send us the following National Summertime Pack Award items:



One Pack Award Certificate, No. 33731



One Pack Award Streamer, No. 17808



\_\_\_\_\_ Den participation ribbons, No. 616254



\_\_\_\_\_ Tiger pins, No. 14332



\_\_\_\_\_ Wolf pins, No. 14333



\_\_\_\_\_ Bear pins, No. 14334



\_\_\_\_\_ Webelos pins, No. 14335



BOY SCOUTS OF AMERICA®

## SUMMERTIME ACTIVITIES TRACKING SHEET

### JUNE

Leader(s) responsible \_\_\_\_\_

Pack activity \_\_\_\_\_

Location \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Number of dens that participated \_\_\_\_\_ Number of dens with at least 50 percent of members present \_\_\_\_\_

Number of Tiger Scouts participating \_\_\_\_\_ Number of Wolf Scouts participating \_\_\_\_\_

Number of Bear Scouts participating \_\_\_\_\_ Number of Webelos Scouts participating \_\_\_\_\_

Number of parents/family members participating \_\_\_\_\_

Comments \_\_\_\_\_

### JULY

Leader(s) responsible \_\_\_\_\_

Pack activity \_\_\_\_\_

Location \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Number of dens that participated \_\_\_\_\_ Number of dens with at least 50 percent of members present \_\_\_\_\_

Number of Tiger Scouts participating \_\_\_\_\_ Number of Wolf Scouts participating \_\_\_\_\_

Number of Bear Scouts participating \_\_\_\_\_ Number of Webelos Scouts participating \_\_\_\_\_

Number of parents/family members participating \_\_\_\_\_

Comments \_\_\_\_\_

### AUGUST

Leader(s) responsible \_\_\_\_\_

Pack activity \_\_\_\_\_

Location \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Number of dens that participated \_\_\_\_\_ Number of dens with at least 50 percent of members present \_\_\_\_\_

Number of Tiger Scouts participating \_\_\_\_\_ Number of Wolf Scouts participating \_\_\_\_\_

Number of Bear Scouts participating \_\_\_\_\_ Number of Webelos Scouts participating \_\_\_\_\_

Number of parents/family members participating \_\_\_\_\_

Comments \_\_\_\_\_

Date needed \_\_\_\_\_ Cubmaster signature \_\_\_\_\_

Pack committee chair signature \_\_\_\_\_

Send to \_\_\_\_\_  
Name Street, city, state, zip code

**TO ASSURE PROMPT RECOGNITION, SUBMIT APPLICATION TO LOCAL COUNCIL SERVICE CENTER AS SOON AS POSSIBLE AFTER YOUR AUGUST ACTIVITY.**