



## How to complete OA registration for recharter

- Proceed to <https://scoutingevent.com/326-OAdues23>

Register

- Select
- Change Unit Recharter to 1 and select register

Unit Recharter

1

Cost: \$0.00

Register

- Fill in the required information
- Select Update Information under Unit Recharter

1 Unit Recharter

Unit Recharter  
Checkout Required

Update Information

- Select your unit, enter the number of members that you would like to pay dues for. If a member wants to purchase the Silver Arrow passport enter how that quantity here.

Change Information for Unit Recharter

Unit Information Select Unit

OA Members to pay Dues ? @ \$20 each

OA Members Silver Passport ? @ \$70 each

Upload OA Unit Roster

Upload File

Cancel Save

- Upload the completed document you received from the Lodge to indicate which members the payments reference.



- Proceed to Checkout to process your payment

[Proceed to Checkout](#)

- The amount due should match your paperwork, select Checkout

Balance Due Required

Pay \$90.00 full amount due

[Checkout](#)

- Enter the billing information that matches the payment type you are going to use (if using a credit card the Name and Address should match the card holder)
- Agree to the council policies and enter your payment information

I have read and agree to the council policies (required) [Read Policies](#)

**Bank Routing Information**

Your bank account will be charged in the amount of **\$90.00**

\* **Account Type:**  [Help](#)

\* **Routing Number:**  [Help](#)

\* **Account Number:**  [Help](#)

[Finalize Payment](#)

- You will receive an email confirmation of payment
- You are now done!