

PREPARING TO AND SUBMITTING YOUR CHARTER RENEWAL ONLINE



LOGGING INTO YOUR CHARTER RENEWAL

<input type="checkbox"/>	Visit https://advancement.scouting.org
<input type="checkbox"/>	Internet Rechartering may be accessed by the Unit Key 3 or Delegate
<input type="checkbox"/>	Use the same log-in credentials as your Scoutbook or My.Scouting Account
<input type="checkbox"/>	Open the recharter button on the left
<input type="checkbox"/>	Follow steps through online charter renewal
<input type="checkbox"/>	For help accessing your account you can email: mac@scouting.org or call/text: 402-431-9272

AFTER COMPLETION OF ONLINE CHARTER RENEWAL

<input type="checkbox"/>	Have your charter approved by Charter Representative (CR) online
<input type="checkbox"/>	Print a copy of your completed charter and save an adobe PDF copy to your computer
<input type="checkbox"/>	Completed applications for each youth &/or adult listed on cover sheet of charter print out.
<input type="checkbox"/>	A) All adult apps sign by CR & Committee Chair
<input type="checkbox"/>	B) All youth applications signed by Unit Leader/Designee
<input type="checkbox"/>	Ensure all NEW adult applicants have completed their Criminal Background Check (CBC) authorization form on application and have current Youth Protection Training
<input type="checkbox"/>	Complete UNIT Final Recharter Checklist and attach to a copy of your printed charter
<input type="checkbox"/>	Charter Review at District Level by District Commissioner or Council Employee.
<input type="checkbox"/>	Turn in charter, applications, and payment at NOVEMBER ROUNDTABLE (Schedule on back)
Meet minimum unit position requirements – As outlined below.	

2024 Internet Rechartering User Guide
Scan QR Code to access



Minimum Required Leadership Positions for Charter Renewal			
Pack	Troop	Crew / Ship	
<input type="checkbox"/> Charter Organization Representative (CR)	<input type="checkbox"/> Charter Organization Representative (CR)	<input type="checkbox"/> Charter Organization Representative (CR)	
<input type="checkbox"/> Committee Chairman (CC)	<input type="checkbox"/> Committee Chairman (CC)	<input type="checkbox"/> Committee Chairman (CC)	
<input type="checkbox"/> Member of Committee (MC)	<input type="checkbox"/> Member of Committee (MC)	<input type="checkbox"/> Member of Committee (MC)	
<input type="checkbox"/> Member of Committee (MC)	<input type="checkbox"/> Member of Committee (MC)	<input type="checkbox"/> Member of Committee (MC)	
<input type="checkbox"/> Cubmaster (CB)	<input type="checkbox"/> Scoutmaster (SM)	<input type="checkbox"/> Crew Advisor (NL)	
<input type="checkbox"/> Tiger Leader <input type="checkbox"/> Den Leader <input type="checkbox"/> Webelos Leader			
<ul style="list-style-type: none"> Charter Organization Representative and Committee Chairman can be the same person Pack Trainer (PT) and Scout Parent Coordinator (PC) count as members of the committee The only persons that can serve in two titled positions within the pack is the CR, CC & MC 			
These are minimum requirements, please ensure you have adequate leadership for the needs of your program See your Unit Commissioner or District Executive if you need assistance in leadership cultivation			

Charter Due Dates & Turn-in Locations					
District	Location	District Commissioner	District Executive Support	Time	Charter Due at Roundtable
Goldenrod	Nebraska Methodist Hospital 450 E 23 rd Street Fremont	Mark Dickinson 402-533-3322 goldenrodcommissioner@gmail.com	Linsey Keseman 402-909-6887 Linsey.keseman@scouting.org	7 PM	Nov 7 th
Wagon Wheel	Bellevue university 1000 Galvin Road, Bellevue	VACANT wwdcommissioner@gmail.com	Bryan Balvanz 402-514-3022 Bryan.balvanz@scouting.org	7 PM	Nov 7 th
Ohwahnasee	Immanuel Lutheran Church 1700 19 th Street, Harlan	Richard Goodell 712-310-3797 Rgoodell6@gmail.com	Becky Mahoney 712-304-2735 Becky.mahoney@scouting.org	7 PM	Nov 7 th
Iron Horse	Lord of Love Church 10405 Fort Street, Omaha	Mike Rasmussen 402-321-8057 rasmussenscouting@gmail.com	Tina Douglas 402-514-3032 Tina.douglas@scouting.org	7 PM.	Nov 2 nd
NW Iowa	America Legion 28 Court Square Pocahontas	Tom Allen 712-240-0455 Tlallen2897@gmail.com	Zac Felch 515-570-7979 Zac.felch@scouting.org	7 PM	Nov 2 nd
Diamond Dick	Northeast Community College 801 Benjamin Ave, Norfolk	John Geiser 402-369-3722 johnlgeiser@gmail.com	Tracy Yost 402-841-3037 Tracy.yost@scouting.org	7 PM.	Nov 7 th
Black Hawk	Faithful Shepherd Presbyterian 2530 S 16 th Ave Omaha	Craig Hill 402-306-7983 Craighill.bsa@gmail.com	Ryan LaViolette 402-514-3009 ryan.laviolette@scouting.org	7 PM	Nov 7 th
Trailblazer	First Christian Church 1900 E Summit St, Red Oak	Sarah Fortin 763-412-6875 tbcommissioner@gmail.com	Becky Mahoney 712-304-2735 becky.mahoney@scouting.org	7 PM	Nov 2 nd
Petah La Shauro	Federated Church 2704 15 th Street, Columbus	Dave Boswell 402-910-6817 Dave.boswell92@gmail.com	Tracy Yost 402-841-3037 Tracy.yost@scouting.org	7 PM.	Nov 7 th
War Eagle	Nativity Church 4242 Natalia Way, Sioux City	Jamie Hauser 712-540-4506 Jjhauser20@yahoo.com	Dan Locke 712-577-6497 Dan.locke@scouting.org	7 PM	Nov 2 nd

**AFTER DISTRICT REVIEW, ALL CHARTERS ARE DUE TO THE
MID-AMERICA COUNCIL OFFICE NO LATER THAN.
THURSDAY, NOVEMBER 30th.**

**CHARTERS RECEIVED FOR PROCESSING AFTER
NOVEMBER 30th WILL PAY THE NATIONAL FEE
AMOUNTS FOR ADULTS.**